YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	GURU NANAK COLLEGE OF EDUCATION
• Name of the Head of the institution	Dr. Vidhi Bhalla
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	08725002737
• Mobile No:	8725002701
• Registered e-mail	gnce03@rediffmail.com
• Alternate e-mail	sgndet@gmail.com
• Address	Village dallewal P.O Hariana
• City/Town	Hoshiarpur
• State/UT	Punjab
• Pin Code	144208
2.Institutional status	
• Affiliated / Constitution Colleges	
• Type of Institution	Co-education
• Location	Rural
• Financial Status	Self-financing

• Name of the Affiliating University	**PANJAB UNIVERSITY CHANDIGARH**
• Name of the IQAC Coordinator	**Ms. Neelam Raju**
• Phone No.	**08146866887**
• Alternate phone No.	**8725002737**
• Mobile	**8725002701**
• IQAC e-mail address	**gnce03@rediffmail.com**
• Alternate e-mail address	**sgndet@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	http://gnce.ac.in/wp-content/uploads/2021/09/AQAR-2019-20-GNCE.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	http://gnce.ac.in/wp-content/uploads/2022/04/Academic-Calendar-2020-21-1.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	**A**	**3.14**	**2017**	**30/10/2017**	**30/10/2022**

6.Date of Establishment of IQAC	**04/08/2017**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NA	**NA**	**NA**	**00**	**00**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	View File
9.No. of IQAC meetings held during the year	**3**

• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	**Yes**
• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Extention Lecture: An Online Extension lecture was organized by IQAC in September 2020 on the topic Mahatama Gandhi and his educational Philosophy. the speaker in the extension lecture was Dr. Harmeet kaur Principal Shri Guru Gobind singh College of Education Begpur kamlooh Mukeria dist. Hoshiarpur Punjab.

Celebration of International Mother Tongue day : 21 Feb 2021 was celebrated as International Mother Tongue day in which Heritage quiz and other cultural events was organized.

Faculty Development Program: Two Faculty Development Program were organized by Guru Nanak College of Education dalewal in Collaboration with Indian Teacher Education Community in the month of May 2021 and July 2021

Webinar: Two webinars were organized in the month of June 2021 on the topic of Financial Literacy and mutual funds. All the students and staff attended this webinar

Poem Writing Competition: An Inter college poem writing competition was organized on 12 June 2021 on the occasion of WORLD DAY AGAINST CHILD LABOUR. The theme of the competition was STOP CHILD LABOUR. Students from different colleges of Punjab were participated in this competition.

Tree Plantation: IQAC with the collaboration of Eco club and Red Ribbon Club organized a tree plantation campaign on the occasion of world environment day on 5 June 2021. Students and teachers plant the Trees at their home or surroundings

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
IQAC Organized an extention lecture	An Online Extension lecture was organized by IQAC in September 2020 on the topic Mahatama Gandhi and his educational Philosophy. the speaker in the extension lecture was Dr. Harmeet kaur Principal Shri Guru Gobind singh College of Education Begpur kamlooh Mukeria dist. Hoshiarpur Punjab. All teh students and teachers of college attended this extension lecture
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Tree Plantation	IQAC with the collaboration of Eco club and Red Ribbon Club organized a tree plantation campaign on the occasion of world environment day on 5 June 2021. Students and teachers plant the Trees at their home or surroundings

13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
Management	25/11/2021

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2020-2021	18/02/2022

15.Multidisciplinary / interdisciplinary

16.Academic bank of credits (ABC):

17.Skill development:

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

20.Distance education/online education:

Extended Profile

1.Programme

1.1	02
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	305
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	50
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	159
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	26
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2 Number of Sanctioned posts during the year	30

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	10
4.2 Total expenditure excluding salary during the year (INR in lakhs)	34,52,370.62 INR
4.3 Total number of computers on campus for academic purposes	34

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Guru Nanak College of Education Dalewal (Hoshiarpur) Punjab strictly follow the terms and regulations of Panjab University to run the syllabi of curriculum and also the guidelines of UGC and NCTE for the effective functioning of institute. Principal of the institute distribute work load among faculty members. We use different techniques and tools to make teaching and learning more effective.

The institution meticulously plans for effective implementation of the curriculum. The detailed process is stated below: -

Planning for the term: Principal and staff prepare the academic calendar of the college along with the guidelines and academic calendar of Panjab University Chandigarh. The academic calendar specifies suitableavailable dates for significant academic and co-curricular activities. The faculty members are briefedon the

academic activities of the college on the first meeting of the commencement of everyacademic year.

Preparation of Timetable: Principal assigns the subjects to faculty member as per their qualification and expertise and the subjects distribution is communicated to the faculty member well in advance for preparation. Timetable is prepared as per the availability of infrastructure and shift of faculty member which is approved by authorities. The approved time table is displayed on notice boards and college website prior to commencement of new term.

Academic monitoring committee: A class in charge is appointed for each class to monitor day to day conduction of time table and academic activities. Daily attendance is monitored by class in charge.

Laboratories: There is optimum utilization of well-equipped laboratories for curriculum delivery of practical. The students maintain the practical journals and the results are certified by the faculty along with HOD.

Teaching Methods: The faculty uses different methodsfor teaching along with chalk and board, like seminar, group discussion, quiz, case study for effective delivery of curriculum. Study materials, notes and question banks are provided in the class and through mails. Educational field visits, tours are organized. Group projects are assigned to teach them team spirit, sharing and develop presentation, research skills. Social sites such as YOUTUBE, Whatsapp etc. are used for effective teaching. ICT based materials are uploaded on the college website. Guest lectures, Expert lectures and guidance by departmental Alumni are engaged. Internet, Computer, LCD projectors and other Audio- visual aids are utilized on regular basis.

Library: College has a well-equipped Library to facilitate the students to access to latest books available in concerned subjects and topics. • The books are issued to the students when needed by them. The record of the same is maintained in Library and Issue register maintained by librarian. Newspaper, journal, e-journals, e-books, encyclopedia are also available in the library.

Teacher support: The college encourages the faculty to participate in Orientation and Refresher courses to update their knowledge of subject. The college takes initiative and encourages staff to attend workshops organized by the University for effectively implementing the CBCS method of imparting curriculum.

Feedback: The College collects the feedback from the faculty, students, alumni and parents. The collected feedback is analyzed using different parameters and the performance of the students, faculty and institution is assessed. Any discrepancies identified are considered for correction and suggestions are taken for improvement.

Co-curricular activities: All the national and international days are celebrated in the college during the year. All the festivals are celebrated in different ways. Our students also participate in Panjab University Zonal and Inter-zonal Youth and heritage festival and Youth Training and Leadership organized camps organized by Youth welfare department panjab University Chandigarh. Students also participate in social Awareness rallies, voting campaign, NSS, Swacch Bharat abhiyan, and other co-curricular activities.

Examination: Semester theory and practical examination are conducted by panjab university Chandigarh in December and may every year. Unit test and house examination are conducted by college in each semester time to time. Students are internally evaluated on the basis of Attendance, house examination, behavior, performance in co-curricular activities at the end of semester.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	**Nil**

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution adheres to the academic calendar including for the conduct of CIE The college is affiliated to Panjab University, Chandigarh. The university declared the Academic Calender in the beginning of every session. After the starting of session, the college has to follow the Academic calendar. However, the college prepares its own calendar, which is done parallel to the university.

Our Institute follows the calendar issued by the University strictly and plans all its activities including the conduct of Continuous Internal Evaluation (CIE). The institute prepares an institute-level calendar.Institute calendar of events includes details like the total number of working days and holidays, CIE dates, dates for the Institute's flagship programs. The calendar comprises guest

lectures, workshops, industrial visits, other co-curricular and extra-curricular activities. The academic activities, CIE, and all activities are conducted in adherence to the calendar of events except unforeseen circumstances. The academic calendars help faculty members to plan their respective course delivery research work academic and co-curricular activities.There is a well-defined process for the conduct of CIE as per the calendar of events. The course instructors prepare IA question papers based on the revised Bloom's Taxonomy along with the scheme of evaluation, reviewed by the stream coordinator and approved by the department Head. The internal assessment test timetable prepared by the examination committee is published to stakeholders, and conducted as per the schedule. Conduction of laboratory experiments and viva, Submission of records are the major components of laboratory course evaluation. As per the laboratory rubrics, the internal test is conducted at the end of the semester. The Principal, through the academic committee meetings, frequently reviews the semester's progress and provides suitable suggestions. In case of revision of academic calendar by the university, institute incorporates the necessary changes accordingly.

The academic calender includes following factors:

A) Date of admission B) Commencement of teaching C) Dates of unit tests D) Dates of terminal tests E) Dates for practical exams F) Date of Internship and pre internshipG)Expected date of End semester examination H) Dates for extra-curricular activities, like youth festivals, Sports events,Cultural activities , national and international days other festivals and creational activities etc.

File Description	Documents
Upload relevant supporting documents	[View File](#)
Link for Additional information	http://gnce.ac.in/wp-content/uploads/2022/04/Academic-Calendar-2020-21-1.pdf

1.1.3 - Teachers of the Institution participate in **E. None of the above**
following activities related to curriculum
development and assessment of the affiliating
University and/are represented on the
following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG
programs Design and Development of

**Curriculum for Add on/ certificate/ Diploma
Courses Assessment /evaluation process of the
affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	**No File Uploaded**
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

00

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	**No File Uploaded**

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

00

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	**No File Uploaded**

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

00

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

00

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, Human Values into the Curriculum

Guru Nanak College of Education Dalewal (Hoshiarpur) Punjab strictly follow the terms and regulations of Panjab University to run the syllabi of curriculum and also the guidelines of UGC and NCTE for the effective functioning of institute. In order to integrate the cross cutting issues relevant to gender, environment and sustainability, human values and professional ethics, panjab University chandigarh has imbibed different types of subjects in the curriculum B.Ed and M.Ed, some enhance professional competencies while others aim to inculcate general competencies like social skills, values, human values, environment sensitivity etc., thereby leading to the holistic development of students.

The courses on Gender School & Society, Sustainable Development, Global peace and values, Environmental Education, LifeLong Learning, Adult Education, Inclusive Education, Life Skill Education are embedded in the curriculum of all B.Ed and M.Ed.

Gender Sensitivity

Gender sensitivity and gender sensitization is accomplished through amalgamation of theory and practice. Gender related course titled "Gender School & Society" is introduced in B.Ed. There are many platforms for hands-on experiences related to gender sensitivity, society and relation of school gender and society which enable

students to interface with real life situations and co-ordination between gender school and society. The events such as Quiz, Role-Play, Skits, Plays, poster-making and Elocution Competitions on female feticide, save girl child, Women Empowerment and Great Women Personalities are conducted.

Sustainable, Development & Global Peace

A course of four credits on Education for Sustainable, Development & Global Peace is offered as subject/open elective to all the students to take at least one during the programme of study. In view of sustainable development & global peace activities like plantation camps, working in NGOs, environment awareness camps, workshops on social issues like gender equality, poverty, etc., seminars on human rights and global peace, food waste awareness camps are being conducted and are monitored by faculty in-charge at each institution / campus.

Environment education (EE) refers to organized efforts to teach how natural environment function and particularly, how human beings can manage behavior and ecosystem to live sustainably. It is a multi-disciplinary field integrating disciplines such as biology, chemistry, physics, ecology, earth science , atmospheric science, mathematics and geography.

Environmental education focuses on:

1. Engaging with citizens of all demographics to.
2. Think critically, ethically and creatively when valuating environment issues.
3. Make educated judgments about those environment issues.
4. Develop skills and a commitment to act independently and collectively to sustain and enhance the environment.
5. To enhance their appreciation of the environment, resulting in positive environmental behavioral change.

Inclusive education means students and special needs students learn while sharing the same physical space and interacting socially and academically. It's not either or simply sharing the same physical space, but engaging in completely different activities, is not inclusive.Because of this, it's important for a school's whole community to understand inclusion and make it a goalSchool administration, teachers, parents and kids all have to buy into its value. When this happens, everyone benefits. The importance of inclusive education At its core, inclusive education is about appreciating each individual's differences and unique set of

strengths and limitations. It's not just an education philosophy: It's an important life skill. Children grow into adults who live in a world filled with people different from themselves: learning how to inter act and work with these people is a key accomplishment of childhood. The teachers have started extra classes for those students who face great difficulties in reading, writing and basic math's. The teachers work very hard to bring the previous academic level of each student after the covid time. The inclusive school provides good quality value-based education to the children with disabilities, without disabilities who are from poor and marginalized families.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

02

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

170

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	[View File](#)

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	**No File Uploaded**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	**No File Uploaded**
Any additional information(Upload)	[View File](#)

1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	[View File](#)
URL for feedback report	**Nil**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

200

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

44

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners. Response: The students admitted in our college are coming from various economic sections and communities of the society. Most of the students are from backward categories i.e. ST, SC, and OBC. The college is very much aware about their overall growth and social upliftment in the society. Our college has a fair system for admission process. The students are admitted in our institution without considering caste, creed, and gender, and religion, social and economic status. After the completion of admission process regular classes commence as per the college time table. The institution always girl students for enrolment in college in order to equip them with the higher education so that they can become empowered at themselves to face the future competition and to create their own entity. After admissions college adopts a process to identify slow and advance learners among students. Advanced learners and slow learners are identified on as per their responses in the class room as well as the performance in the Unit test, internal examinations. After knowing slow an advanced learners, the teachers prepare separate list of slow and advance learners and

conduct extra lectures for weaker students. The teachers observe that whether the student are easily understanding the lesson. If they fail to understand the topic or teaching of a teacher, the same was having been explained again in a easy way. This isthe informal way to complete the teaching-learning process and it is also convenient to both teacher and students. Advanced learners are encouraged to ask their concern freely and frequently with the teachers, in a formal way. Students are encouraged to refer advanced textbooks, journals and for their advanced studies. Home assignment and projects are taken prepared from the Students. They are also encouraged to apply for different competitive examinations. They are motivated to participate in seminar presentation, Poster presentation, quiz competition, debates etc.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
159	28

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The University practices a teaching methodology which focuses on imparting education through a student centric approach. This methodology helps to transform students from being relegated to the role of passive recipients to active and involved stake holders, apart from boosting their confidence and encouraging independence. Since students vary in their ability to comprehend and absorb it is not possible to address the needs and expectations of individual

students and expect a uniform learning outcome from them all in a teacher centric class. The teacher facilitates learning by allowing each individual student to comprehend at their personal level.by ensuring their involvement in class activities so that they can absorb and grasp information at their own pace.

Courses of the University are defined highlighting course objectives, programme specific objectives and programme outcomes. This provides a comprehensive understanding to the student right at the beginning of the course as to what should be the primary focus. It also helps them in self-evaluating their performance at the conclusion of the course. Feedback of the Course and teachers, given by students at the end of each semester provides an opportunity to identify any lacunae which can then be addressed.

Teachers make classes as interactive as possible and encourage innovative thought and novel interpretations. Audio- Visual methodology, Language Lab, Google Classroom, Industrial Visits, Field Work and Projects are some of the means utilize by the Departments to provide experiential and participative learning.

Internal assessments are so planned so as to encourage students to work independently. Written Assignments are required to be submitted by students and these need to be done individually by researching on the given topic so as to enhance confidence, develop writing skills and hone style, apart from inculcating an interest in research activities. Seminars, which form the second component of internal assessment, help students present their assignments before the entire class helping them overcome stage fear and develop oratory prowess.

Apart from these, in addtion to the doctoral research progrmmes, the subjects/courses in BEd &MEd involve field work, internship, projects and so on which help students aquire experiential learning and problem solving ability.

Discussions and debates on contemporary issues are encouraged so that students can reflect and analyse by eliciting responses to the subject under discussion. Ability Enhancement, Generic and Skill Enhancement courses are offered to provide and prepare students for life. Non-CGPA courses include sports, and arts like calligraphy are provided to evolve asthetics of the students. youth festival;s and youth training camps organized by university for the students to participate, integrate and learn.

Student representation in administration is an important initiative

taken by the University. Representatives of students serve as members on committees like Internal Quaity Assurance Cell, Internal Complaints Committee, Grievance Cell in order to involve them in the decision making process and maintain transparency apart from inculcating a sense of responsibility in them.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers use ICT enabled tools for effective teaching-learning process.

Today, it is essential for the students to learn and master the latest technologies in order to be corporate ready. As a consequence, teachers are combining technology with traditional mode of instruction to engage students in long term learning. College uses Information and Communication Technology (ICT) in education to support, enhance, and optimize the delivery of education.

The following tools are used by the Institute ICT Tools:

1. Projectors- 5 projectors are available in different classrooms/labs

2. Desktop and Laptops- 34 computers Arranged at Computer Lab and Library

3. Printers- Printersare installed at Computer lab, Principal office, clerk office and Library.

4. Photocopier machines - Multifunction printers/Photocopier machine is available at all prominent places in the institute. There are 2 photostat machines available in campus.

5. Scanners- Multifunction printers/Scanners are available at all prominent places.

6. Seminar Rooms- Oneseminar hall and one multipurpose hall is equipped with all digital facilities.

7. Smart Board- 2 smart boards areinstalled in the campus.

8. Multipurpose Hall- It is digitally equipped with mike, projector, cameras and computer system, smart screen and projector.

9. Online Classes through Zoom, Google Meet, and Google Classroom

Use of ICT By Faculty

A. PowerPoint presentations- Faculties are encouraged to use power-point presentations in their teaching by using LCD's and projectors. They are also equipped by digital library, online search engines and websites to prepare effective presentations.

B. Industry Connect- Seminar and Conference room are digitally equipped where guest lectures, expert talks and various competitions are regularly organized for students.

C. Online quiz- Faculties prepare online quiz for students after the completion of each unit with the help of GOOGLE FORMS.

D. Video Conferencing- Students are counseled with the help of Zoom / Google meet applications.

E. Video lecture- Recording of video lectures is made available to students for long term learning and future referencing.

F. Online competitions- Various technical events and management events such as Poster making, Ad-mad show, Project presentations, Business quiz, Debates, paper presentations etc. are being organized with the help of various Information Communication Tools.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

24

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	[View File](#)
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
mentor/mentee ratio	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

26

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

NIL

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	**No File Uploaded**

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

26

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Mechanism of internal assessment is transparent and robust in terms of frequency and variety

Response:

College is affiliated to Panjab University Chandigarh and hence, follows its rules and guidelines regarding the assessment and evaluation process of performance of students. The same is communicated to the students. The internal assessment is carried out in a systematic manner for theory courses, laboratory courses, seminars, school internship and Fieldwork.

Academic calendar is prepared at the beginning of each semester and is made available on the college website and notice-board. Thus, students know about the dates of house tests (CT), submission of assignments well in advance and hence, can plan accordingly. The dates and schedule of internal assessment of laboratory courses, seminars, school internship and project are displayed through the notices to the students well in advance.

The college has transparent and robust evaluation process in terms of frequency and variety. In order to ensure transparency in internal assessment, the system of internal assessment is communicated with the students well in time. The Principal holds meetings of the faculties and directs them to ensure effective implementation of the evaluation process. At the entry level, admissions are given purely on merit basis and the lists of merit students are displayed on Notice board. Students who are admitted for the concerned course are assessed continuously through various evaluation processes at college and University level. Continuous

evaluation is made through Group Discussion, Unit Tests, Assignments Submission, Field Visit / Field Work and Seminars Presentation. Unit tests are conducted regularly as per the schedule given in academic calendar. The weightage for the unit tests varies as per the concerned faculty. The performance of the students is displayed on the Notice board and communicated to the students. Personal guidance is given to the poor performing the students after their assessment. Students appearing for Second /third year are asked to deliver the seminars of the concerned subject. Topics are given by their teachers to the students to prepare for power point presentation.

For transparent and robust for internal assessment, the following mechanisms are conducted

· Internal Examination Committee.

· Question Paper Setting.

· Conduct of Examination

· Result display

· Interaction with students regarding their internal assessement.

The method of internal assessment helps the teachers to evaluate the students more appropriately. Due to internal assessment, the interest of the student towards learning and attending the classes has been also increased. It has created the interest among the students to take active participation in various co-curricular and extra-curricular activities for their overall personality development. The seminar presentation improves the communication skills of the students which is very essential to face the interviews. In this way mechanism of internal assessment is transparent and robust.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

2.5.2 Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institute has devised an efficient mechanism to deal with examination related grievances which transparent in the pattern and conduction of CIE and rectification of grievances is time bound. The college follows strictly the guidelines and rules issued by the affiliating university while conducting internals and semester-end examinations.

At Institute level: At Institute level, an examination committee, comprising of a senior teacher as convener and other teaching and non-teaching staff as members, is constituted to handle the issues regarding evaluation process. The teacher distributes evaluated answer scripts to students, and any clarifications or grievances are addressed by the teacher. The internal marks are displayed on the notice board. If any discrepancy like mistakes in question paper, mark allocation, correction is noticed by the students, the concerned teacher will resolve the discrepancy, and the necessary corrections will be made. If a student is not satisfied with the marks awarded even after resolved by the teacher, then he may represent the same to the principal. All such representations are taken positively and are reassessed by another teacher if necessary. Parents are informed about their ward's performance through SMS and Mail. Students are counseled by the faculty mentor, and remedial classes are conducted for students who have failed in the examinations. Retest for the Internal Assessment are conducted for Students who remain absent for internal exams due to genuine reason. Within a time bound the Internal Assessment marks are entered in the University web portal, by student's login, students can individually view their performance in the University portal.

At University level: If students have grievances related to evaluation of university answer scripts it is intimated to the subject handling faculty and head of the department if necessary, for further action. Students can bring their grievances by applying for the following evaluation procedure: Re-Evaluation: Students can apply for re-evaluation of their answer scripts within a week from the declaration of results if they are not satisfied with their results. The results of re-evaluation will be announced as per the university norms.

Challenge Evaluation: If the re-counting/re-evaluation results are not satisfactory, a student can apply for challenge evaluation within a week after the announcement of the revaluation results. The evaluation process is carried out by two subject experts. Result will be announced before commencement of University Examination and the fees will be refunded to the students if he/she clears the paper. So maximum chances are given to the students to clear the

subject. The entire process is maintained transparent and time bound by the university.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

PROGRAMME LEARNING OUTCOMES OF B.Ed.

After completion of Teacher Education programme the pupil teachers will be able to:

- Develop ten key competencies as identified by National Council of Teacher Education (NCTE).
- Attain harmonious development of their personality.
- Analyse curriculum and select appropriate teaching strategies according to their needs.
- Compete at the global level through the use of interdisciplinary knowledge.
- Engage themselves in the process of self directed learning through the use of innovative practices.
- Apply teaching skills and methodology to deal with classroom problems.
- Empower themselves with the subject content and pedagogy.
- Expand their horizon of knowledge by integrating technology in the process of planning and transaction of curriculum.
- Comprehend the characteristics, needs and strategies of dealing with diverse learners in an inclusive environment.
- Develop various life skills needed for successful survival in society.
- Contribute to the community service programme.
- Seek better employment and generate resources for the economy.
- Become reflective learners with an insight for human welfare.
- Show their concerns towards the emerging issues in the current environment.
- Establish a link between theory and practice

PROGRAMME LEARNING OUTCOMES OF M.Ed.

GENERAL OBJECTIVE To prepare students as Teacher Educators, Administrators and Researchers for various institutions engaged in Teaching, Educational Research and Educational Planning.

SPECIFIC OBJECTIVES: The objectives for M.Ed. (General) course are as follows:

- **To prepare teacher educators and other education professionals including curriculum developers, educational policy analysts, planners, administrators, supervisors, school principals and researchers.**
- **To prepare professionals for teaching in colleges of education.**
- **To train professionals for psychological testing; personal, educational and vocational guidance; statistical analysis with an educational orientation.**
- **To orient students for participation in programmes of educational evaluation and examination reforms.**
- **To train professionals for organizing curriculum development and preparation of instructional materials.**
- **To prepare teacher educators through systematic study and research in order to contribute to the development of educational literature and lead to the growth of education as a discipline.**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	**Nil**
Upload COs for all courses (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

2.6.2 Attainment of Programme outcomes, Programme specific outcomes and course outcomes are evaluated by the institution.

Response:

Our Institute is affiliated to Panjab University, Chandigarh. We offered Under Graduate andPost Graduate programs and courses under the Faculty Education. For these programs and courses, the institute followed the curriculum designed by our affiliated university. The Programme outcomes, Programme specific outcomes and course outcomes

are evaluated by the institution and the same are communicated to the students in the formal way of the discussion in the classroom and notice board. After measuring attainment of POs , PSOs and COs, it has been obsereved that the strength of the students as well as passing percentage of the students is increasing progressively. Besides, students' progression to the higher studies that is from Under Graduate to Post Graduate seems to be increasing consistently and rapidly in the last five years. In a similar way, the ratio of students' placement is also increasing. We took utmost care of measuring the level of attainment of POs, PSOs and COs and followed formal as well as informal mechanism for the measurement of attainment of the outcomes. Even we took feedback from all the stakeholders in this respect and try to take necessary steps accordingly. Subsequently, the College took care of the attainment to measure thePOs, PSOs and COs and implemented the mechanism as follows:-

- The institute followed the Academic Calendar of our affiliated university.
- Institute also prepare its own academic and cocurricular calender.
- Internal examination committee analyzed evaluation reports of results.
- Institute considered Feedback from the Stakeholders for the attainment of PO, PSO and CO.
- Placement committee took the review of the Students' Progression to Higher Studies and their Placement.

The Program outcomes of Bachelor of Education are as follows:

- PO1: Students are introduced to community engagement and global understanding
- PO2: Critical and creative thinking of the students have been developed.
- PO3: Students developed their Communication skills.
- PO4: Ethical values are inculcated among the students.
- PO5: Students are introdused to Fundamentals of educations and teaching learning.
- PO6: Students are introduced to teaching skills and lesson planning.
- PO7: students develop their teaching aptitude.
- PO8: Students are introduced to Child Psychology and Education Philosophy
- PO9: Students are introduced to School management, guidance, Curriculum planning, library science environment education.
- PO10: Students are introduced to the different teaching and

pedagogical skills.

-

The Program outcomes of Master of Education are as follows:

- **PO1: Students received knowledge of the application of basic skills necessary for analysis of programs in education, research, history of education, teacher education, guidance and counselling etc.**
- **PO2: Understanding of the students is improved of Research and Statistics.**
- **PO3: Students developed their attitude towords internship anf field work.**
- **PO4: Students develop their critical,logical, reasoning thinking.**
- **PO5: Students develop their interest in sustainable development, evnironmental awareness, management and organization in education**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

170

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	[View File](#)
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may

design its own questionnaire) (results and details need to be provided as a weblink)

SSS is collected and analysed but not uploaded on website

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NIL

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

4

File Description	Documents
Report of the event	[View File](#)
Any additional information	[View File](#)
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

00

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	**No File Uploaded**

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

00

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	**No File Uploaded**

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

- **On 5 june 2021 Environment day was celebrated . an online**

activity was conducted due to COVID-19 lockdown. Tree Plantation was done on this occasion. Students were asked to plant a tree at their home or near by in community.

- An online poem and declamation activity was conducted on World day for health and safety and work on 28/4/2021. students present their views on World health and salfety day at work
- An online quiz competetion were conducted on Honestyday on 30/04/2021. This activity was done via google form. the link of the quiz was share din differnt whatsapp groups and students send their responces through google form.
- Online Health Awareness Activity was conducted through Googlemeet on World Atheletic Day. students and teachers and their parents did the besic physical excercies to boost the immunity.
- International creativity day was celebrated on 27 May 2021. Students showd their creativity by decoratingsaled, clay modeling, drawing and painting, inerior decoration, poem writing, singing, palying musical instrumentetc.
- Anti Drug Abuse day was celebrated on june 26, 2021 was celebrated with the colaboration of Red ribbon club Hoshiarpur. Poster making and slogan writing competetion was held to stop and awarenessto the community about the Drugs.

File Description	Documents
Paste link for additional information	http://gnce.ac.in/activities-2021/
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

11

File Description	Documents
Reports of the event organized	[View File]()
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	[View File]()

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

11

File Description	Documents
Report of the event	[View File]()
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	[View File]()

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

5

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	*View File*
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

08

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	*View File*

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Guru Nanak College Of education Dalewal has a well-developed high-tech campus. It is equipped with modern facilities and learning resources to achieve academic excellence according to its vision and strategic objectives The College has adequate physical and academic facilities required as per University Grant Commission guidelines to run the B.Ed, M.Ed programs. The infrastructure facilities and learning resources are categorized as library, laboratories, computer centre, class room teaching, events, meetings and conferences. Support facilities include hostels, canteens, convocation hall, seminar halls and committee rooms. Besides the building, the college has spacious playground for sports activities. The college has cultivated an atmosphere providing the importance to

Extra Curricular and support services. A spacious garden with pavements and pavers in the campus is developed for students' service. 'Eco-Friendly Open Class Room' is an initiative to provide the importance of Nature in the process of teaching and learning, cultivated in the campus. Other utilities including safe drinking water, restrooms and power generators are also available at campus. Below have a glance on other utilites:

Classrooms: college encompasses sufficient number of well-furnished, well ventilated, spacious classrooms equipped with LCD projectors for conducting theory classes.

Technology Enabled learning facility: The College has ICT Classrooms where the provision of Multimedia learning, Wi-Fi connectivity and internet access is given.

Seminar Hall/Multipurpose hall: The College has multipurpose seminar halls. These halls are regularly used for conducting national / international seminars at the college. The students are promoted for active involvement in paper presentations, group discussions, etc.

Laboratories: college has well equipped labs for each teaching subject Psychology lab, Computer lab, Language lab, Social Science lab, Mathematics lab, Science lab, Art and craft lab, ET lab, Music lab, Physical lab etc. Laboratories are one of the characteristic features of education at all levels. Allowing students to actually engage in doing rather than being passive observer. Hands on learning happens in the laboratories

Tutorial rooms: Separate tutorial rooms are there in the college campus for tutorial lecture, doubt clarification and special remedial classes for weak and needy students.

Wi-Fi: The entire campus is Wi-Fi enabled with 24/7 internet facilities to the students and staff. Internet facility is available in whole campus including labs, classrooms, library, offices of all Departments and hostels.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://gnce.ac.in/wp-content/uploads/2022/05/campus-pics-pdf_compressed-2-1.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college, with its compulsory Core Courses and the continuous evaluation scheme, integrates sports, cultural activities and extra-curricular activities as essential components. This is done not only for participation but also for assessment of students. It has adequate facilities for sports, games and cultural activities. The college has large playground with provision for multiple games, such as, Athletics, Cricket, Volleyball, Basketball and Kho-kho. All faculties have well-equipped assembly halls for organizing annual functions and cultural events. Major cultural events are organized at the multipurpose Hall National Independence Day and Republic Day are celebrated in the Institute by unfurling the national flag followed by a guard of honor of the Chief Guest by NCC students, an impressive march past of students of all faculties on the beats of the students' band and organization of athletic events.. Students are specially trained for participation in Zonal and Inter-Zonal Youth Festivals competitions organized by the Punjab Universities; college has excelled at these events by winning prizes and awards in individual and group events. To conduct cultural activities in the college, there is a cultural committee. This committee organizes many cultural programs including literacy events. Some interesting programs by the committee are debate, fancy dress, hair-dressing, rangoli, painting, mehandi, quiz, model and poster making, essay writing, slogan writing, sangeet and drama preparation,giddha, Bhangra, skit, bhand etc.

Music Club;- Guru Nanak College believes in the development of the students as a whole, and strives to provide a climate that nurtures the holistic development of our students, an environment that is trusting and spontaneous; and encourages flexibility, celebration, and recognition. This is achieved through cultural clubs like Music Club which covers a wide range of instruments like Guitar, Tabla, and Harmonium, along with the various forms of classical and non-classical music.

Dance Club: College understands that energy in young individuals is meant to be high and they need to be rhythmized as per trends and patterns. Almost all students seek active participation in this club and learn dance and practice dance which are available through speakers and music system. This club is completely seen and taken care of by students. With this many cultural events keep happening in college and in college events. Our college has modern Gyms for boys' and girls' students and staff usage. Our students have won Medals and Prizes in various competitions organized Inter-Zonal and

National level participation and have brought many laurels to the college.

Some of the faculty members serve as instructor of Yoga. The yoga training was intended to provide hands-on exposure of diversified yogic practices and meditation strategies for equipping future teachers with essential competencies and for developing sound mental health. Amidst increasing distractions and stress of modern life, the training was perceived by students to be of immense help in ensuring better psychological well-being and evolving optimally in their role as students and also as future teachers. Special classes on self-defense are organized specially for female students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://gnce.ac.in/wp-content/uploads/2022/05/campus-pics-pdf_compressed-2-1.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

5

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

5

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://gnce.ac.in/wp-content/uploads/2022/05/Criteria-3-ICT-facilities.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

34,52,370

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template)	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library has been operating sense 2003. The library covers the total area of 68*28 feet including stack area. Users are available to navigate the library using an automated system. Around 15000 printed books available at the library as 32 peer-reviewed journals are listed on the UGC. Furthermore the library offers 25000 e-books as well as access to over 17000 online journals through database such as DelNETand N-list. We also have around 1900 reference books including Encyclopaedias and dictionaries.Besides service and Research books. Competetiveexamination books are also a part of the library. The library also offers a book Bank service to the needy students. The library has friction books and non fiction books for the students entertainment. It also contains thesisand doctral dissertations for higher Learning. It offers wireless internet access and provide hard copies of back volume journals for research purposes.The library supports audio video and multimedia AIDS for the full potential of its use and it also has a printer and photo state machine.

The Library has adopted BIBLIOSOFT library management software for automating the operations.

All books in the library are arrenged in almirahs and selves by their Dewey Decimal Classification (DDC) number.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

23,668 INR

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

as there was corona virus disease and this Due to COVID-19, Library was not accessed by the students as there was online teaching.

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

College uses Information and Communication Technology (ICT) in education to support, enhance, and optimize the delivery of education.

ICT Toolsused by the InstituteICT Tools

1.Projectors- Projectors are available in different classrooms,seminar room ,multipurpose hall.

2.Desktop and Laptops- Desktop and Laptops are arranged at Computer Lab and ET lab , library, Clerk officeand Principal office.

3.Printers- They are installed at Computer Lab, clerk office and library and other prominent places.

4.Photocopier machine- Photocopier machine is available at Library for the students.

5.Scanners- Multifunction printers are available at clerk office, library and principal office.

6.Seminar Rooms- The institutions has a seminar hall equipped with all digital facilities.

7.Online Classes: Online classes were conducted during Covid 19 through Zoom, Google Meet and Google Classroom.

Use of ICT by Faculty

A. PowerPoint presentations- Faculties are encouraged to use powerpoint presentations in their teaching by using LCD's and projectors. They are also equipped by online search engines and websites to prepare effective presentations.

B. Seminar Room- Seminar room is digitally equipped where guest lectures, expert talks and various competitions are regularly

organized for students

C. Online quiz- During Covid teachersused to prepare online quiz for students on different occasions with the help of GOOGLE FORMS.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	http://gnce.ac.in/wp-content/uploads/2022/05/Criteria-3-ICT-facilities.pdf

4.3.2 - Number of Computers

34

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution

C.10 - 30MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

34,52,370

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College has a well-defined policy and system in place for the maintenance and utilization of all its physical and academic facilities.

Classroom management: Classroom being the most primary and important work space, it is managed with proper systems and procedures as recommended by the Management and the University. It is followed keeping in mind the modern teaching learning environment. The classrooms are well equipped with all modern technology like the smart boards, mike systems, and other technologies for better and effective teaching. Stock list of assets of Class room property, cleaning and maintenance are done on a regular basis, Annual Maintenance Contract (AMC)of all the modern teaching technology, proper reporting system about repairs and replacements are the basic attributes of classroom management. This also includes the asset management that forms the core in the working of the college.

Laboratory: - As the College has Teaching of Science subject, the Laboratory policy forms the core in the working of the institution. While the Laboratory has several instruments and equipment, Locations of laboratory safety showers, eyewash stations, and fire extinguishers help to assure protective measures to minimize the causalities. General Instructions to students regarding the safe and secure usage while in the laboratory are displayed in each lab.

Library: - Library for overall smooth functioning of the library, it is divided into following five main sections and each section has its unique identity and with defined standard procedures the library works effectively and serves its patrons for information requirements. Acquisition/ Processing Section, Circulation Section, Serial Section, Reference Section Generally, the norms conform to the institutional policies and the policies of the parent body. Yearly statistics for utilization of library resources helps in

collection development policy of the library. Withdrawal of books and other reading material which is not useful for current references is done on a regular basis.

Sports:-The Sports committee looks after maintaining the sports ground and sports equipment. Committee organizes various indoor and outdoor sports competitions for students at intra and intercollegiate level. For holistic development, students are encouraged to participate in the competitions. Coaches for events where there is good student representation are appointed with the permission of the Management and the Principal. The celebration of the International Yoga Day has become a regular affair and many students and staff participates in the same.

Computers: - Maintenance of computers (Hardware and Software), updating software related to administrative and overall maintenance of campus infrastructure. Annual maintenance contracts for computers, copier machines, software, Fire extinguisher, garden, security are in place. Policy is developed to maintain a balanced student and computer ratio, so that all students will be benefited for academic purposes.

An external housekeeping service looks after cleanliness on the campus. Website is maintained and updated with the help of external professionals. Policy is developed to keep parents informed about student's attendance via mobile messages assuring safety of the students. The well-defined purchase policy developed by the Management Purchase Committee looks after all the purchases in the college. Institution follows all safety and security norms as required for an educational institution and makes optimal use of all security mechanisms. Safety of girls is specially handled and appropriate measures are taken to make the campus safe for students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

11

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

44

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to institutional website	http://gnce.ac.in/activities-2021/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

UGC NET and CTET/PSTET Coaching was provided by the college

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

170

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

E. None of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

13

File Description	Documents
Self-attested list of students placed	<u>View File</u>
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

11

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	<u>View File</u>

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government

examinations) during the year

15

File Description	Documents
Upload supporting data for the same	<u>View File</u>
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

37

File Description	Documents
e-copies of award letters and certificates	<u>View File</u>
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<u>View File</u>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

IN GURU NANAK COLLEGE OF EDUCATION a student council functional in our institution and it is fully committed to the smooth functioning and development of the institution. The student council has a full freedom to develop leadership by organizing and carrying out various activities as wall magazine and heritage functions, martyrdom day, trip and tours etc. and services. This council plans the events that contribute to community welfare. All thesections and classeshave democratically elected their representatives from students. These representatives are collectively called the students counsil.The student council is highly dedicated and stabilizes all the issues

with the help their mentors. There is a feedback system in which time to time students have given the full freedom to give their feedback on curriculum, faculty and institution. That feedback is analyzed further and suitable remedies are provided to the students thereafter. The representatives work with the collaborations of class incharges and principal. All the events and functions are organized with the help of this counsil.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

23

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Till the Present day our college have not registered Alumni Association but college Alumni Association running in very effective way yearly. Institution always keepin touch with alimni through phone calls, messages, and whatsapp groups. Till date Alumni is not contributing in terms of funds but our alimni contribute to college in admissions, cooperations in youth festivals training.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)   E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Guru Nanak College of Education Dalewal has the vision for excellence in academics and integrity of character and aim to develop a scientific temperament for a caring, impartial and inclusive society, with its mission to create and facilitate an environment for knowledge, research, skill, selfreliance and humanitarianism that propels the young to build a caring and sharing society is seen in its governance. Its high morals and values are reflected in its policy of welcoming staff as well as students from all strata of society. Our institution facilitates learning through appropriate skills and methodologies so as to render selfless service to the community.

The Management always encourages the involvement of the staff in the quality assurance, enhancement and developmental activities of the College. The Management leads the Principal and staff, towards the fulfillment of the stated mission. The Management / Governing Council meet twice a year for discussion, policy making and its implementation based on feedback received from Principal. The Management has been proactive in extending all guidance, support and cooperation after the outbreak of the COVID-19 pandemic. Webinars on various relevant issues have been encouraged and promoted by the Management. Management has also provided support of infrastructure for online teaching.

The College ensures decentralized and participatory governance. It

emphasises on collaborative administration by incorporating all its stakeholders. The Management enlists the talents of the staff in shouldering various administrative responsibilities and appoints them as officials that include Principal, Vice Principal, IQAC Co-ordinator, Controller of Examinations, Superintendent of Examinations, Heads of various Departments, Office Superitendent and Coordinator of various cells and incharges of classes.

Students also participate in the governance of the Institution through effective representation through Class representatives and other committees. The Class representatives acts as an interface between the administration and the students in curricular and extracurricular endeavours responsibly.

File Description	Documents
Paste link for additional information	http://gnce.ac.in/
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Our Institute promotes and practices decentralization in all academic and administrative activities, it has various academic and administrative committees to monitor, plan and execute smooth functioning of the Institute.

Administrative Decentralization:

The Management along with the Principal and other Faculty are responsible for planning and policy development, institutional budget, academic and research growth of the institute and other extension and co-curricularactivities. College Development Committeecomprising of representatives of management, principal, students' representatives, faculty, staff members, and alumniis formed to deal with development plan of the college regarding academic, administrative and infrastructural growth and to enable college for addition of curricular, co-curricular and extra-curricular activities. The management of Finance and budget is the responsiblity of account section of the college.

The Principal consolidates requirements of all the institute and forwards it to the management for approval. The sanctioned budget from the management is received by the institute.The Principal gives

directives to the conveners of all the clubs and committeesfor the smooth functioning of all the activities. Class incharges and Conveners of all clubs work together for the upliftment of institute. all curricular and co-curricular activities arearrenged and managed by the faculty with co-ordination and collaboration of Students and the reports are submitted to principal and the management.

Academic Decentralization:

There are different committees with well-defined functions that give academic and administrative leadership to the institution. A committee comprising of administrative staff and faculty members. TheseCommittees areresponsible for holistic development of the college and to recommend on the enhancement of student facilities, students' life and experiences at the Institute. Its responsibilities are

- Prepare the Academic Calendar before starting of the semester with the approval of the Principal.
- Track the Syllabus completion of Theory/Lab for all the departments.
- To exercise general supervision over the academic work of the institution and to give direction regarding methods of instruction, evaluation, and improvements in academic standards.
- To make arrangementsfor the conduct of examinations in conformity with the University directives from time to time.
- To maintain proper standards of academic records. Namelyhandbook, course file content as per the university requirements / regularity authority etc.
- To take active measures for improvement of standards of teaching, research and training.
- To consider the recommendations of the sub-committees and discuss the issues/ developments at least once in a month.
- To discuss and review the co/extracurricular activities of the college.
- Maintaining discipline in the campus.
- Maintain the Minutes of the Meeting.
- Promote research work in institute
- Organizing Conferences/ Workshops celebration of all national and international days
- prepare students for youth festivals, youth trainig camps and also for other competetions.

Anti-Ragging, Grivience Redressal and Discipline Committees take care of healthy, enjoyable and disciplined culture in the institute. It comprises of the Principal, Senior Faculty members and student representatives.

Various academic committees like library committee, Time table committee, Attendance Monitoring Committeeetctake care ofday-to-dayacademic functioning of the Institute.

File Description	Documents
Paste link for additional information	http://gnce.ac.in/wp-content/uploads/2022/05/ORGANOGRAM-OF-THE-INSTITUTION.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The College Management believes in setting up perspective plans for excellence in academic and infrastructural development. This is drawn in the form of long term and short term goals in different aspects of college functioning. These perspective plans are reflected in the annual action plans and these are decided by IQAC finally approved by principal academic core committee and governing council. Augmentation and renovation of infrastructure, and increase in library resources with financial assistance from management are ensured.

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Administration is a cooperative efforts of Trust, Governing Body, Principal, Faculty (teaching and Non-Teaching) and students with the support and cooperation of all stakeholders for the pursuit of the common objectives. Apex body of the institution is Trust, Governing

Body work for the development of the institution with timely discussion with the Trust and Principal. Principal works independently in the institution with the guidance and requisite discussion with the Trust and Governing Body. Working process contributes to the objectives,Vision and Mission of the institution which is fully decentralized and going through the interaction and timely discussion between the Principal, Vice-Principal, IQAC, Academic Core Committee, Teaching and Non-Teaching Faculty, Coordinators, Committees, Cells and Club in-charges, Student Council, Supporting Staff and all the stakeholders. all trhe decisions are taken by management with the consultation of principal and vice principal and then it further implimented in the institution with the co-ordination and planning of teachinf and non teaching staff.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	http://gnce.ac.in/wp-content/uploads/2022/05/ORGANOGRAM-OF-THE-INSTITUTION.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

E. None of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Guru Nanak College of Education Has thewelfare schemes forthe employees to keep their motivation level high and to increase the quality of institute. The welfare schemes available for the teaching faculty are as follows:

- Employees Provident Fund
- Monthly Casual Leaves with pay
- Loan Facilities to Regular Faculty.
- Medical Leave for Regular Faculty
- Annual Increment
- Maternity leave with pay
- Provision of leave with pay for PHD course Work
- Provision of Duty Leave for Seminars
- Honor to in charges of the activities for their best organization
- WIFI facility for conducting online classes and attending different seminars, workshop, etc through online mode

The institution provides welfare schemes to the Non Teaching and Class 4 employees to keep their motivation level high. The welfare schemes available for the non teaching faculty are as follows:

Loan Facilities.

Contribution of Employment Provident Fund.

Token money and Gifts during Festival.

Tea is provided to class 4 Employees

Medical Leace with pay

Maternity Leave with pay

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

No Offline Seminars and Conferences were organized in this year due to COVID-19 Lockdownn

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

4

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	<u>View File</u>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<u>View File</u>

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

09

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	<u>View File</u>
Details of teachers attending professional development programmes during the year (Data Template)	<u>View File</u>

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Our Institute strictly follows the UGC and NCTE and PANJAB UNIVERSITY CHANDIGARH Regulations on Minimum Qualifications for Appointment of Teachers and other Academic Staff in Colleges and Measures for the Maintenance of Standards in Higher Education.

The performance of each employee is assessed annually after completion of one year of service. The objective is not only to objectively evaluate the performance as per established norms, but also to identify potential aspects for improvement that can eventually lead to further progress and growth of the employee.

Under the internal performance appraisal system, the Principal monitors and evaluates the performance of all its staff and communicates the areas of improvement or the overall performance annually or as per requirement. The students at the end of their course give feedback about all the teachers subject wise. Online feedback is also obtained from all students time to time. All these are scrutinized and assessed by the Principal. The Principal further communicates the outcome with the staff members in a completely confidential manner. The IQAC, also reviews Administrative and Academic progress so as to review the performance of all the faculty and office administration.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution's accounts are audited regularly. Thereare two types of audit system of the account, one is internal and external. The college has an inbuilt system of the internal audit of the accounts. Management and principal conduct the internal auditsand external audit is done by charted accountant. Management and Principal look after each and every bill of the expenditure In case of any discrepancy found at any level, It is rectified immediately. All the records of the accounts are properly maintained and updated frequently by the college and account sectionwith the proper supervision of management.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

NIL

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	**No File Uploaded**

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The major and dominentsources of funds for the institution are student's fees, bank loans, university funds for various activities, funds from society and promoters. At the beginning of every

financial year, the requirements of college office, library and various cells and committees are submitted to the management with the consultation of principal and then meeting of IQAC is held and decision for funds utilization is taken, budget is prepared and presented before the academic core committee and funds are disbursed accordingly. University funds are used for conducting youth festivals, seminars and faculty development programmes and examinations. Funds are received for smooth conduct of examinations and accounts are submitted as per norms. Other funds in the form of donations are utilized for the development of the institution. Account section of the institution maintains all records of income and expenditure to ensure financial transparency. All accounts of funds received and spent are externally audited by the charted accountant.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC frames an action plan at the begining of academic session and ensures its proper implementation for overall development of the students. Quality assurance strategies and best practices to be institutionalized are discussed in the IQAC meetings and decisions taken are communicated to the staff by the Principal. there are some best practices of IQAC in year 2020-21:

Extention Lecture: An Online Extension lecture was organized by IQAC in September 2020 on the topic Mahatama Gandhi and his educational Philosophy. the speaker in the extension lecture was Dr. Harmeet kaur Principal Shri Guru Gobind singh College of Education Begpur kamlooh.

Celebration of International Mother Tongue day : 21 Feb 2021 was celebrated as International Mother Tongue day in which Heritage quiz was organized.

FDP: Two Faculty Development Program were organized by Guru Nanak College of Education dalewal in May 2021 and July 2021

Poem Writing Competition:Inter college poem writing competetion was organized on 12 June 2021 on the occasion of WORLD DAY AGAINST CHILD LABOUR on theme STOP CHILD LABOUR.

Tree Plantation: IQAC with the collaboration of Eco club and Red Ribbon Club organized a tree plantation campaign on the occasion of world environment day on 5 June 2021.

File Description	Documents
Paste link for additional information	http://gnce.ac.in/wp-content/uploads/2022/05/quality-ass-st-6.5.1-pics_compressed.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The College has undergone the 2nd cycle of accreditation in 2017. Review of the various processes has been based mainly on their Peer Team Reports. IQAC, through discussions and recommendations, identifies need of improvement towards teaching-learning and prepares a plan of action for upcoming session. The incremental improvement in quality is identified, and lacunae, if any, are addressed by IQAC, the college administration and Management./ The incremental improvement is as follows:

Infrastructure: Due to the recomendations of peer team there is increase in infrastructure of the college to ensure quality education and administration.

Increase ICT Facilities: computers,Projectors, scanners , printers and Projectors screensare increased during last 5 years

Increase in Concessions and freeships : institution hase increased fee consessions and free education scheme for poor studesnts

Sports and co-curricular activities: the cultural, literary and sports activies are increased during previous years

Library Books: - Library books are also increased steadily to help the student in their academic growth.

Placements: - Placements are also ensured by the placement cell from

the last years to help the students in their future adjustment.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	<u>View File</u>
Upload any additional information	<u>View File</u>
Upload details of Quality assurance initiatives of the institution (Data Template)	**No File Uploaded**

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our institution has been adhering to the idea of gender equality by giving equal consideration to the girl students with respect to their identity and personality to be expressed on equal footing. Our college is committed to educating and following the idea of gender sensitization among the students as their prime duty and part of constitutional obligation. Every year governments provide various scholarships for the betterment of girl students. Our college

constitutes a women Cell an anti-ragging cell to create awareness among the students to assert their rights and to educate them about women empowerment. These cells on various occasions conduct various programs and activities for the students to popularize the idea of gender sensitization and empowerment. We display posters and other circulars from the government consisting of warnings and information about stringent measures against women harassment and ragging. Anti-sexual harassment cell has been taking special care about the girl students and trying to support in terms of instilling confidence among them while they face any types of problems within the campus or outside the campus. Our principal and concerned head of the Cells even take their parents in to confidence while taking any kind of problems faced by the girls. This made the girls seek admissions in large numbers to our college. We conduct orientation programs for the newly admitted students for various courses and gender sensitization was one of the agendas to be included in the program to educate the students on these issues when they enter the campus to pursue their degree. The aim of the institution is to make them aware of gender equality and empowerment in a broader sense. The student Guidance & counselling center has been working under the guidance of senior women faculty to take up informal counselling of students to keep them psychologically strong and confident enough to overcome any types of depression they face in life. We have a student welfare officer where the students are given representation to voice their problems and are given proper suggestions and solutions. We have maintained a complaint box in the College incase if they are hesitant to come up openly. Through these means the College is able to take necessary measures to maintain cleanliness in the campus including the washrooms. The discipline committee of the College looks after the disciplinary matters, especially protecting the girls students from all kinds of harassment and ensuring their privacy. Our institution provide scholarships and fee concessions for single girl child. Following are some activities which are conducted for gender quality and women empowerment:

Celebration of international Women day

Celebration of International Mother's Day

Teej Celebration

Lohri Celebration of Great Emphesis on girl Child

Training of yoga and sports to Girl Students

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://gnce.ac.in/wp-content/uploads/2022/05/gender-equality-7.1.1_compressed.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The functioning of the college exerts negligible stress on environment. Our college students and Staff arranged different programmes to take protect our environment and initiated to reduce the generation of wastes. Waste-Management is the most challenging factor in our modern civilization. Over population, High population density is very challenging factors, on the other hand, we have getting some resource reutilization. Proper Waste management means to keep up clean and healthy environment.

1. Solid Waste: Solid waste is produced through regular activities includes paper, glass, food residue and packaging material, regular different useless material, wood, metals, leather, cardboard etc. we get duly thrown into appropriate bins which later are emptied by the proper waste disposal area in our college campus. Which is later are empty by the garbage collection van. Our institute already a plastic free campus and it is encourages all of students and staff both also.

2. Liquid Waste: Liquid Waste is mostly generated in our college by:

I) Sewage Waste II) Hostel And Canteen Waste

Liquid waste is generated during food preparation and washing of cooking utensils from the Canteen and Hostel. Liquid waste from the Hostel and college Washrooms is safely Well-maintained by underground drainage system and it Disposed off big underground chamber which shuck naturally in soil that influence to make recharge ground water. The RO waste water is used for watering the plants.

3. There is no E-Waste in the institution.

4. As this college is an education college so, there is noHazardous chemicals and radioactive waste in the institution.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	http://gnce.ac.in/wp-content/uploads/2022/05/pics-pdf-7.1.3_compressed.pdf
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for

B. Any 3 of the above

greening the campus are as follows:

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment   5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of

D. Any 1 of the above

reading material, screen   reading

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution believes in equality of all cultures and traditions as is evident from the fact that students belonging to different caste, religion, regions are studying without any discrimination. Though the institution has diverse socio-cultural background and different linguistic, we do not have any intolerance towards cultural, regional, linguistic, communal socio economic and other diversities. The College is a minority institution aiming at providing affordable and quality education to all strata of the society in line with its Vision, Mission and Objectives. These are reflected in the College Prospectus and Website. Presence of staff as well as students from varied geographical areas, religions makes the environment inclusive and tolerant towards cultural, regional, linguistic, communal, socio economic and other diversities. On the socio-economic front, the College, through institutional scholarships, provides monetary assistance and ensures that economically backward students are not deprived of education due to financial constraints. National Unity Day is celebrated every year to address contemporary issues related to unity in which students and teachers present their views on Unity and inclusion. All the National festivals are celebrated in the college. all the birth anniversaries of Shaheed Bhagat Singh, Mahatama Gandhi, Swami Dayanand, Swami Vivekananda, Sikh Gurus are celebrated in our College. Our College also Participate in Panjab University Zonal and Interzonal YOUTH AND HERITAGE FESTIVALwithout any discrimination of culture, religion etc. Our college participate in various programmes related to social issues organized by other colleges. Our College organize Social Awareness Rallies on Social Issues every year. Our Post Graduation Students Conduct Research work and for this they

collect data from different schools and colleges.The students of our institution organize cultural programme depicting State and National culture.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution sensitizes the students and the employees to the constitutional obligations about values, rights, duties and responsibilities and constantly works upon to nurture them as better citizens of the country through various curricular and extra-curricular activities. The college curriculum is framed with courses like Introduction to Constitution of India, sustainable development, global peace, value and ethics education, gender and society, Sociological basec of education, philosophical basec of education,Educational thoughts of different thinkers , Ethics andHuman Rights and Applied Philosophy as a small step to inculcate constitutional obligations among the students. All the National and international days are celebrated in the college related to values and ethics. Republic day, Voters Day, Unity day, Youth day, Children Day, Teachers Day, Indipendance Day, are celebrated in the college. Birth anniversories of all the Sikh Gurus and Birth Anniversories of Shaheed Bhagat singh, Mahatama gandhi, Swami Dayanand, Swami Vivekananda, and other great personalities are celebrated at college.The institution encourages participation of students in Sports and Games, Swachta Abhiyan, Cultural activities, Theatre Activities, Literary activities, art&craft Activitiesat college level, Zonal level, University levelto strengthen nationwide bond and relation.Ethical Values, rights, duties and responsibilities of citizens are some of the topics that are enlisted in Elocution/ Debates activities, Poster making themes, Poem recitation and Creative writing themes. Some of the regularly conducted activities are Voter Awareness campaign, Voter'sDay oath taking, Swachhata Abhiyan, Fitness activities, Yoga and games, compulsory exposure for students to work with various empanelled NGOs, tree plantation, blood donations drives, etc. Also, as mandated by various statutes

and laws, there are various other committees like Library Committee, Placement Committee, etc. for looking into the issues of students and employees promptly. Further, being an academic institute our main focus in on sensitizing our students to become mature and responsible citizens of India. Their course curriculum includes Constitutional Articles which are mandatory to read for all students. The growing importance attached to ethics and sustainability has now become increasingly pertinent for the managers to share the same values. . Due to outbreak of Covid- 19 it was not possible to organize all the activities, but some of these the events were organized following Covid norms.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**No File Uploaded**
Any other relevant information	<u>View File</u>

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<u>View File</u>
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

In our institution various national and international commemorative days are observed and celebrated. Speeches by Students, Staff and Principal on National festivals- Independence and Republic Day and reading of the preamble to the Constitution recapitulate and enhance National pride. There are also many cultural events including Poem recitation, singing, Speeches, dance, skits and songs which reflect our national pride and pave way for introspection and realization of our obligation towards the nation. Other commemorative days such as Women's day , Teachers' Day,Birth day of Shaheed Bhagat Singh, Gandhi Jayanti , Children's Day, Youth Day, Voter's day, Republic dayetc. During the Lockdown of COVID-19 All the days are celebrated by doing online activities.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice of the Institution

1. Title of the Practice: Faculty Development Program

FACULTY DEVELOPMENT PROGRAMME. An online FDP was organized on dated 15 to 29 May 2021 on the topic. "Statistical Analysis Using R-Programming". By Indian Teacher Education Committee in collaboration with Guru Nanak College of Education Dalewal.

Objectives of the Program:

- To provide training to teachers and students about Statistical Analysis
- To Provide training about R-Programming
- To provide Knowledge about Research analysis and report writing
- To make the teachers and students familiar with the research analysis and R-Programming

IMPLIMENTATION:- Online Faculty Development Program was organized in the month of may 2021. In this online FDP of 15 days Mr. Raju Chaudhary Associate Professor, Department of Statistical, Mr. Hitesh Solanki, Scientist (ICS) and Mr. Prag shah, Associate Professor Department of statistics were invited. On the invitation day of FDP Dr. Jyoti Gupta welcome all guests, on day Dr. R.D Chaudhary gave Introduction to R- Programming and R Studio. Total sessions set for FDP were 15 in number where invited eminent personalities, provided valuable, useful and excellent information on different themes as Data Structure and Data types in R by Mr. Hitesh Solanki, Importing Data and Data Handling by Dr. R.D Chaudhari, Data visualization in R by Mr.Hitesh Solanki, Working with R Function in and summary measure by Dr. R.D Chaudhary, Apply family functions in R by Dr. P.B Shah, Basics of Statistics by Dr.PB Shah, Parametric Test using R Part I by Dr.P.B Shah, Parametric Test using R Part II by Dr. P.B Shah, Analysis Variance (Anova)using R Part I by Dr. R.D Chaudhary, Analysis Variance(Anova) using R PartII by Dr. R.D Chaudhary, Non Parametric Hypothesis Testing using R Part I by Dr.R.D Chaudhary, Non Parametric Hypothesis Testing using R Part II by Dr. R.D Chaudhary Simple Linear Regression using R by Dr.P.B Shah, multiple Linear Regression using R by Dr. P.B Shah. At the end Ms. Neelam Raju organizer of FDP gave vote of thanks to the dignitaries e-certificates were awarded to all the participants. Thus whose FDP was one of the successful and knowledgeable events for students, faculty and scholars.

Evidence of the Success: This Faculty development program was organized with the view of giving training of Data Analysis Through R-programming. This FDP was completed successfully. More than 50 Teachers and post Graduation students attended it from different colleges. E- Certificates were provided to all the participants

2. Title of the practice: Inter-college Poem writing Competition

ONLINE INTER COLLEGE POEM WRITING COMPETITION. An Online inter college poem writing competition on "World Day against Child Labor". Theme selected for competition was "Stop Child Labor". Mr. Iqbalpreet singh convener co- curricular activity and literary club and other members of committee were given responsibility to organize the programme.

Objectives of the Program:

- To aware people About Child labour
- To Aware the society to Stop Child Labour
- To Draw out the poem writing skills of Students

- To make the students aware about child Labour in their surroundings

Implementation of the Program: An online inter college poem writing competition was organized by Literacy Club in collaboration with IQAC on World Day Against child labor on dated 12 June 2021. The theme selected for competition was "Stop child labor". Google form was generated to invite the entries from all the colleges of Punjab. Rules and regulation were sent to all the Colleges situated in Punjab. Organizing Committee member, Mr. Iqbalpreet singh and Ms. Priya Devi, Organized the whole programme and invited entries from all colleges in poem in all three languages. That is Punjabi,Hindi and English. Winners were announced seperately in hindi, punjabi and english medium.Dr. R.SToki(Professor in English) Mr. Neeraj Kataria(Professor in Hindi) Mr. Deepak Bhatia(Lecturar Punjabi) were appointed as judges for the competition. Students who scored 1st, 2nd, 3rd position were awarded with the e- certificates. e-Certificates were also given to all the participants.

Evidence of the Program: The poem writing competition was organized to make the society aware about child labour and also to polish the creative writing skills of the students. In this competition 45 Students From different colleges ware participated. they sent their self written poems on the given theme and they all were awarded with e-certificates.

File Description	Documents
Best practices in the Institutional web site	[View File]()
Any other relevant information	[View File]()

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Title of the Practice: Green and Clean Environment

According to the current situation of the world, Green and fresh environmenthas become the most important thing in the daily life and everyone wants to maintain the greenery for the fresh air because it is good for health. Planting trees and plants in our surroundings is the best way to reduce pollution and making environment clean and green.thus the institution has a ritual to plant the trees on

Environment day, earth day, Orientation day of new class and on other occations.

Goals :

- To promote the greenery in the environment.
- To develop nurturing nature among the individuals. T
- To develop a sense of responsibility for making environment fresh
- To raise awareness of caring the nature.
- To do a selfless investment for the future.
- To develop responsibility among students for the environment.

Context: We used to grow the trees and plants on the important occasions. we instruct our students to plant the trees in surroundings and also the staff ananagement grows the olants in college campus and at the residence places. we also promote the students with gardening craft to take the initiatives to plant the more plants.

The Practice: Plants are a sign of greenry, freshnessand protectors of the environment and Earth. It is a gesture that shows your trust the person with the responsibility of a plant. Our institution is a teacher education institute, where various curricular and co-curricular activities take place. Whether it may be orientation program, Environment day, earth day etc. when our management and students plan the trees. Planting a plant also mean is that we are telling nature is so beautiful and important for our life and save the plants and care of them to maintain a green environment.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Guru Nanak College of Education Dalewal (Hoshiarpur) Punjab strictly follow the terms and regulations of Panjab University to run the syllabi of curriculum and also the guidelines of UGC and NCTE for the effective functioning of institute. Principal of the institute distribute work load among faculty members. We use different techniques and tools to make teaching and learning more effective.

The institution meticulously plans for effective implementation of the curriculum. The detailed process is stated below: -

Planning for the term: Principal and staff prepare the academic calendar of the college along with the guidelines and academic calendar of Panjab University Chandigarh. The academic calendar specifies suitableavailable dates for significant academic and co-curricular activities. The faculty members are briefedon the academic activities of the college on the first meeting of the commencement of everyacademic year.

Preparation of Timetable: Principal assigns the subjects to faculty member as per their qualification and expertise and the subjects distribution is communicated to the faculty member well in advance for preparation. Timetable is prepared as per the availability of infrastructure and shift of faculty member which is approved by authorities. The approved time table is displayed on notice boards and college website prior to commencement of new term.

Academic monitoring committee: A class in charge is appointed for each class to monitor day to day conduction of time table and academic activities. Daily attendance is monitored by class in charge.

Laboratories: There is optimum utilization of well-equipped laboratories for curriculum delivery of practical. The students

maintain the practical journals and the results are certified by the faculty along with HOD.

Teaching Methods: The faculty uses different methodsfor teaching along with chalk and board, like seminar, group discussion, quiz, case study for effective delivery of curriculum. Study materials, notes and question banks are provided in the class and through mails. Educational field visits, tours are organized. Group projects are assigned to teach them team spirit, sharing and develop presentation, research skills. Social sites such as YOUTUBE, Whatsapp etc. are used for effective teaching. ICT based materials are uploaded on the college website. Guest lectures, Expert lectures and guidance by departmental Alumni are engaged. Internet, Computer, LCD projectors and other Audio- visual aids are utilized on regular basis.

Library: College has a well-equipped Library to facilitate the students to access to latest books available in concerned subjects and topics. • The books are issued to the students when needed by them. The record of the same is maintained in Library and Issue register maintained by librarian. Newspaper, journal, e-journals, e-books, encyclopedia are also available in the library.

Teacher support: The college encourages the faculty to participate in Orientation and Refresher courses to update their knowledge of subject. The college takes initiative and encourages staff to attend workshops organized by the University for effectively implementing the CBCS method of imparting curriculum.

Feedback: The College collects the feedback from the faculty, students, alumni and parents. The collected feedback is analyzed using different parameters and the performance of the students, faculty and institution is assessed. Any discrepancies identified are considered for correction and suggestions are taken for improvement.

Co-curricular activities: All the national and international days are celebrated in the college during the year. All the festivals are celebrated in different ways. Our students also participate in Panjab University Zonal and Inter-zonal Youth and heritage festival and Youth Training and Leadership organized camps organized by Youth welfare department panjab University Chandigarh. Students also participate in social Awareness rallies, voting campaign, NSS, Swacch Bharat abhiyan, and other co-curricular activities.

Examination: Semester theory and practical examination are conducted by panjab university Chandigarh in December and may every year. Unit test and house examination are conducted by college in each semester time to time. Students are internally evaluated on the basis of Attendance, house examination, behavior, performance in co-curricular activities at the end of semester.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution adheres to the academic calendar including for the conduct of CIE The college is affiliated to Panjab University, Chandigarh. The university declared the Academic Calender in the beginning of every session. After the starting of session, the college has to follow the Academic calendar. However, the college prepares its own calendar, which is done parallel to the university.

Our Institute follows the calendar issued by the University strictly and plans all its activities including the conduct of Continuous Internal Evaluation (CIE). The institute prepares an institute-level calendar.Institute calendar of events includes details like the total number of working days and holidays, CIE dates, dates for the Institute's flagship programs. The calendar comprises guest lectures, workshops, industrial visits, other co-curricular and extra-curricular activities. The academic activities, CIE, and all activities are conducted in adherence to the calendar of events except unforeseen circumstances. The academic calendars help faculty members to plan their respective course delivery research work academic and co-curricular activities.There is a well-defined process for the conduct of CIE as per the calendar of events. The course instructors prepare IA question papers based on the revised Bloom's Taxonomy along with the scheme of evaluation, reviewed by the stream coordinator and approved by the department Head. The internal assessment test timetable prepared by the examination committee is published to stakeholders, and conducted as per the schedule. Conduction of laboratory experiments and viva, Submission of records are the

major components of laboratory course evaluation. As per the laboratory rubrics, the internal test is conducted at the end of the semester. The Principal, through the academic committee meetings, frequently reviews the semester's progress and provides suitable suggestions. In case of revision of academic calendar by the university, institute incorporates the necessary changes accordingly.

The academic calender includes following factors:

A) Date of admission B) Commencement of teaching C) Dates of unit tests D) Dates of terminal tests E) Dates for practical exams F) Date of Internship and pre internshipG)Expected date of End semester examination H) Dates for extra-curricular activities, like youth festivals, Sports events,Cultural activities , national and international days other festivals and creational activities etc.

File Description	Documents
Upload relevant supporting documents	[View File](#)
Link for Additional information	http://gnce.ac.in/wp-content/uploads/2022/04/Academic-Calendar-2020-21-1.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	E. None of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

00

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	**No File Uploaded**

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

00

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	**No File Uploaded**

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

00

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

00

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, Human Values into the Curriculum

Guru Nanak College of Education Dalewal (Hoshiarpur) Punjab strictly follow the terms and regulations of Panjab University to run the syllabi of curriculum and also the guidelines of UGC and NCTE for the effective functioning of institute. In order to integrate the cross cutting issues relevant to gender, environment and sustainability, human values and professional ethics, panjab University chandigarh has imbibed different types of subjects in the curriculum B.Ed and M.Ed, some enhance professional competencies while others aim to inculcate general competencies like social skills, values, human values, environment sensitivity etc., thereby leading to the holistic development of students.

The courses on Gender School & Society, Sustainable Development, Global peace and values, Environmental Education, LifeLong Learning, Adult Education, Inclusive Education, Life Skill Education are embedded in the curriculum of all B.Ed and M.Ed.

Gender Sensitivity

Gender sensitivity and gender sensitization is accomplished through amalgamation of theory and practice. Gender related course titled "Gender School & Society" is introduced in B.Ed. There are many platforms for hands-on experiences related to gender sensitivity, society and relation of school gender and society which enable students to interface with real life situations and co-ordination between gender school and society. The events such as Quiz, Role-Play, Skits, Plays, poster-making and Elocution Competitions on female feticide, save girl child, Women Empowerment and Great Women Personalities are conducted.

Sustainable, Development & Global Peace

A course of four credits on Education for Sustainable, Development & Global Peace is offered as subject/open elective to all the students to take at least one during the programme of study. In view of sustainable development & global peace activities like plantation camps, working in NGOs, environment awareness camps, workshops on social issues like gender equality, poverty, etc., seminars on human rights and global peace, food waste awareness camps are being conducted and are monitored by faculty in-charge at each institution / campus.

Environment education (EE) refers to organized efforts to teach how natural environment function and particularly, how human beings can manage behavior and ecosystem to live sustainably. It is a multi-disciplinary field integrating disciplines such as biology, chemistry, physics, ecology, earth science , atmospheric science, mathematics and geography.

Environmental education focuses on:

1. Engaging with citizens of all demographics to.
2. Think critically, ethically and creatively when valuating environment issues.
3. Make educated judgments about those environment issues.
4. Develop skills and a commitment to act independently and collectively to sustain and enhance the environment.
5. To enhance their appreciation of the environment, resulting in positive environmental behavioral change.

Inclusive education means students and special needs students learn while sharing the same physical space and interacting socially and academically. It's not either or simply sharing the same physical space, but engaging in completely different activities, is not inclusive.Because of this, it's important for a school's whole community to understand inclusion and make it a goalSchool administration, teachers, parents and kids all have to buy into its value. When this happens, everyone benefits. The importance of inclusive education At its core, inclusive education is about appreciating each individual's differences and unique set of strengths and limitations. It's not just an education philosophy: It's an important life skill. Children grow into adults who live in a world filled with people different from themselves: learning how to inter act and work with these people is a key accomplishment of childhood. The teachers have started extra classes for those students who face great difficulties in

reading, writing and basic math's. The teachers work very hard to bring the previous academic level of each student after the covid time. The inclusive school provides good quality value-based education to the children with disabilities, without disabilities who are from poor and marginalized families.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

02

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

170

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	**No File Uploaded**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	**No File Uploaded**
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows	**C. Feedback collected and analyzed**

File Description	Documents
Upload any additional information	View File
URL for feedback report	**Nil**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

200

File Description	Documents
Any additional information	<u>View File</u>
Institutional data in prescribed format	<u>View File</u>

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

44

File Description	Documents
Any additional information	<u>View File</u>
Number of seats filled against seats reserved (Data Template)	<u>View File</u>

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners. Response: The students admitted in our college are coming from various economic sections and communities of the society. Most of the students are from backward categories i.e. ST, SC, and OBC. The college is very much aware about their overall growth and social upliftment in the society. Our college has a fair system for admission process. The students are admitted in our institution without considering caste, creed, and gender, and religion, social and economic status. After the completion of admission process regular classes commence as per the college time table. The institution always girl students for enrolment in college in order to equip them with the higher education so that they can become empowered at themselves to face the future competition and to create their own entity. After admissions college adopts a process to identify slow and advance learners among students. Advanced learners and slow learners are identified on as per their responses in the class room as well as the performance in the Unit test, internal examinations. After knowing slow an advanced learners, the teachers prepare separate list of slow and advance learners and conduct extra lectures for weaker students. The teachers observe

that whether the student are easily understanding the lesson. If they fail to understand the topic or teaching of a teacher, the same was having been explained again in a easy way. This isthe informal way to complete the teaching-learning process and it is also convenient to both teacher and students. Advanced learners are encouraged to ask their concern freely and frequently with the teachers, in a formal way. Students are encouraged to refer advanced textbooks, journals and for their advanced studies. Home assignment and projects are taken prepared from the Students. They are also encouraged to apply for different competitive examinations. They are motivated to participate in seminar presentation, Poster presentation, quiz competition, debates etc.

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
159	**28**

File Description	Documents
Any additional information	**No File Uploaded**

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The University practices a teaching methodology which focuses on imparting education through a student centric approach. This methodology helps to transform students from being relegated to the role of passive recipients to active and involved stake holders, apart from boosting their confidence and encouraging independence. Since students vary in their ability to comprehend and absorb it is not possible to address the needs and expectations of individual students and expect a uniform learning

outcome from them all in a teacher centric class. The teacher facilitates learning by allowing each individual student to comprehend at their personal level.by ensuring their involvement in class activities so that they can absorb and grasp information at their own pace.

Courses of the University are defined highlighting course objectives, programme specific objectives and programme outcomes. This provides a comprehensive understanding to the student right at the beginning of the course as to what should be the primary focus. It also helps them in self-evaluating their performance at the conclusion of the course. Feedback of the Course and teachers, given by students at the end of each semester provides an opportunity to identify any lacunae which can then be addressed.

Teachers make classes as interactive as possible and encourage innovative thought and novel interpretations. Audio- Visual methodology, Language Lab, Google Classroom, Industrial Visits, Field Work and Projects are some of the means utilize by the Departments to provide experiential and participative learning.

Internal assessments are so planned so as to encourage students to work independently. Written Assignments are required to be submitted by students and these need to be done individually by researching on the given topic so as to enhance confidence, develop writing skills and hone style, apart from inculcating an interest in research activities. Seminars, which form the second component of internal assessment, help students present their assignments before the entire class helping them overcome stage fear and develop oratory prowess.

Apart from these, in addtion to the doctoral research progrmmes, the subjects/courses in BEd &MEd involve field work, internship, projects and so on which help students aquire experiential learning and problem solving ability.

Discussions and debates on contemporary issues are encouraged so that students can reflect and analyse by eliciting responses to the subject under discussion. Ability Enhancement, Generic and Skill Enhancement courses are offered to provide and prepare students for life. Non-CGPA courses include sports, and arts like calligraphy are provided to evolve asthetics of the students. youth festival;s and youth training camps organized by university for the students to participate, integrate and learn.

Student representation in administration is an important initiative taken by the University. Representatives of students serve as members on committees like Internal Quaity Assurance Cell, Internal Complaints Committee, Grievance Cell in order to involve them in the decision making process and maintain transparency apart from inculcating a sense of responsibility in them.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers use ICT enabled tools for effective teaching-learning process.

Today, it is essential for the students to learn and master the latest technologies in order to be corporate ready. As a consequence, teachers are combining technology with traditional mode of instruction to engage students in long term learning. College uses Information and Communication Technology (ICT) in education to support, enhance, and optimize the delivery of education.

The following tools are used by the Institute ICT Tools:

1. Projectors- 5 projectors are available in different classrooms/labs

2. Desktop and Laptops- 34 computers Arranged at Computer Lab and Library

3. Printers- Printersare installed at Computer lab, Principal office, clerk office and Library.

4. Photocopier machines - Multifunction printers/Photocopier machine is available at all prominent places in the institute. There are 2 photostat machines available in campus.

5. Scanners- Multifunction printers/Scanners are available at all prominent places.

6. Seminar Rooms- Oneseminar hall and one multipurpose hall is equipped with all digital facilities.

7. Smart Board- 2 smart boards areinstalled in the campus.

8. Multipurpose Hall- It is digitally equipped with mike, projector, cameras and computer system, smart screen and projector.

9. Online Classes through Zoom, Google Meet, and Google Classroom

Use of ICT By Faculty

A. PowerPoint presentations- Faculties are encouraged to use power-point presentations in their teaching by using LCD's and projectors. They are also equipped by digital library, online search engines and websites to prepare effective presentations.

B. Industry Connect- Seminar and Conference room are digitally equipped where guest lectures, expert talks and various competitions are regularly organized for students.

C. Online quiz- Faculties prepare online quiz for students after the completion of each unit with the help of GOOGLE FORMS.

D. Video Conferencing- Students are counseled with the help of Zoom / Google meet applications.

E. Video lecture- Recording of video lectures is made available to students for long term learning and future referencing.

F. Online competitions- Various technical events and management events such as Poster making, Ad-mad show, Project presentations, Business quiz, Debates, paper presentations etc. are being organized with the help of various Information Communication Tools.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**Nil**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

24

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	[View File](#)
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
mentor/mentee ratio	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

26

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

NIL

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	**No File Uploaded**

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

26

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Mechanism of internal assessment is transparent and robust in terms of frequency and variety

Response:

College is affiliated to Panjab University Chandigarh and hence, follows its rules and guidelines regarding the assessment and evaluation process of performance of students. The same is communicated to the students. The internal assessment is carried out in a systematic manner for theory courses, laboratory courses, seminars, school internship and Fieldwork.

Academic calendar is prepared at the beginning of each semester and is made available on the college website and notice-board. Thus, students know about the dates of house tests (CT), submission of assignments well in advance and hence, can plan

accordingly. The dates and schedule of internal assessment of laboratory courses, seminars, school internship and project are displayed through the notices to the students well in advance.

The college has transparent and robust evaluation process in terms of frequency and variety. In order to ensure transparency in internal assessment, the system of internal assessment is communicated with the students well in time. The Principal holds meetings of the faculties and directs them to ensure effective implementation of the evaluation process. At the entry level, admissions are given purely on merit basis and the lists of merit students are displayed on Notice board. Students who are admitted for the concerned course are assessed continuously through various evaluation processes at college and University level. Continuous evaluation is made through Group Discussion, Unit Tests, Assignments Submission, Field Visit / Field Work and Seminars Presentation. Unit tests are conducted regularly as per the schedule given in academic calendar. The weightage for the unit tests varies as per the concerned faculty. The performance of the students is displayed on the Notice board and communicated to the students. Personal guidance is given to the poor performing the students after their assessment. Students appearing for Second /third year are asked to deliver the seminars of the concerned subject. Topics are given by their teachers to the students to prepare for power point presentation.

For transparent and robust for internal assessment, the following mechanisms are conducted

· Internal Examination Committee.

· Question Paper Setting.

· Conduct of Examination

· Result display

· Interaction with students regarding their internal assessement.

The method of internal assessment helps the teachers to evaluate the students more appropriately. Due to internal assessment, the interest of the student towards learning and attending the classes has been also increased. It has created the interest among the students to take active participation in various co-curricular and extra-curricular activities for their overall personality development. The seminar presentation improves the

communication skills of the students which is very essential to face the interviews. In this way mechanism of internal assessment is transparent and robust.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

2.5.2 Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institute has devised an efficient mechanism to deal with examination related grievances which transparent in the pattern and conduction of CIE and rectification of grievances is time bound. The college follows strictly the guidelines and rules issued by the affiliating university while conducting internals and semester-end examinations.

At Institute level: At Institute level, an examination committee, comprising of a senior teacher as convener and other teaching and non-teaching staff as members, is constituted to handle the issues regarding evaluation process. The teacher distributes evaluated answer scripts to students, and any clarifications or grievances are addressed by the teacher. The internal marks are displayed on the notice board. If any discrepancy like mistakes in question paper, mark allocation, correction is noticed by the students, the concerned teacher will resolve the discrepancy, and the necessary corrections will be made. If a student is not satisfied with the marks awarded even after resolved by the teacher, then he may represent the same to the principal. All such representations are taken positively and are reassessed by another teacher if necessary. Parents are informed about their ward's performance through SMS and Mail. Students are counseled by the faculty mentor, and remedial classes are conducted for students who have failed in the examinations. Retest for the Internal Assessment are conducted for Students who remain absent for internal exams due to genuine reason. Within a time bound the Internal Assessment marks are entered in the University web portal, by student's login, students can individually view their performance in the University portal.

At University level: If students have grievances related to evaluation of university answer scripts it is intimated to the subject handling faculty and head of the department if necessary, for further action. Students can bring their grievances by applying for the following evaluation procedure: Re-Evaluation: Students can apply for re-evaluation of their answer scripts within a week from the declaration of results if they are not satisfied with their results. The results of re-evaluation will be announced as per the university norms.

Challenge Evaluation: If the re-counting/re-evaluation results are not satisfactory, a student can apply for challenge evaluation within a week after the announcement of the revaluation results. The evaluation process is carried out by two subject experts. Result will be announced before commencement of University Examination and the fees will be refunded to the students if he/she clears the paper. So maximum chances are given to the students to clear the subject. The entire process is maintained transparent and time bound by the university.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

PROGRAMME LEARNING OUTCOMES OF B.Ed.

After completion of Teacher Education programme the pupil teachers will be able to:

- **Develop ten key competencies as identified by National Council of Teacher Education (NCTE).**
- **Attain harmonious development of their personality.**
- **Analyse curriculum and select appropriate teaching strategies according to their needs.**
- **Compete at the global level through the use of interdisciplinary knowledge.**
- **Engage themselves in the process of self directed learning through the use of innovative practices.**
- **Apply teaching skills and methodology to deal with**

classroom problems.
- Empower themselves with the subject content and pedagogy.
- Expand their horizon of knowledge by integrating technology in the process of planning and transaction of curriculum.
- Comprehend the characteristics, needs and strategies of dealing with diverse learners in an inclusive environment.
- Develop various life skills needed for successful survival in society.
- Contribute to the community service programme.
- Seek better employment and generate resources for the economy.
- Become reflective learners with an insight for human welfare.
- Show their concerns towards the emerging issues in the current environment.
- Establish a link between theory and practice

PROGRAMME LEARNING OUTCOMES OF M.Ed.

GENERAL OBJECTIVE To prepare students as Teacher Educators, Administrators and Researchers for various institutions engaged in Teaching, Educational Research and Educational Planning.

SPECIFIC OBJECTIVES: The objectives for M.Ed. (General) course are as follows:

- To prepare teacher educators and other education professionals including curriculum developers, educational policy analysts, planners, administrators, supervisors, school principals and researchers.
- To prepare professionals for teaching in colleges of education.
- To train professionals for psychological testing; personal, educational and vocational guidance; statistical analysis with an educational orientation.
- To orient students for participation in programmes of educational evaluation and examination reforms.
- To train professionals for organizing curriculum development and preparation of instructional materials.
- To prepare teacher educators through systematic study and research in order to contribute to the development of educational literature and lead to the growth of education as a discipline.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

2.6.2 Attainment of Programme outcomes, Programme specific outcomes and course outcomes are evaluated by the institution.

Response:

Our Institute is affiliated to Panjab University, Chandigarh. We offered Under Graduate andPost Graduate programs and courses under the Faculty Education. For these programs and courses, the institute followed the curriculum designed by our affiliated university. The Programme outcomes, Programme specific outcomes and course outcomes are evaluated by the institution and the same are communicated to the students in the formal way of the discussion in the classroom and notice board. After measuring attainment of POs , PSOs and COs, it has been obsereved that the strength of the students as well as passing percentage of the students is increasing progressively. Besides, students' progression to the higher studies that is from Under Graduate to Post Graduate seems to be increasing consistently and rapidly in the last five years. In a similar way, the ratio of students' placement is also increasing. We took utmost care of measuring the level of attainment of POs, PSOs and COs and followed formal as well as informal mechanism for the measurement of attainment of the outcomes. Even we took feedback from all the stakeholders in this respect and try to take necessary steps accordingly. Subsequently, the College took care of the attainment to measure thePOs, PSOs and COs and implemented the mechanism as follows:-

- The institute followed the Academic Calendar of our affiliated university.
- Institute also prepare its own academic and cocurricular calender.
- Internal examination committee analyzed evaluation reports of results.
- Institute considered Feedback from the Stakeholders for the

attainment of PO, PSO and CO.
- Placement committee took the review of the Students' Progression to Higher Studies and their Placement.

The Program outcomes of Bachelor of Education are as follows:

- PO1: Students are introduced to community engagement and global understanding
- PO2: Critical and creative thinking of the students have been developed.
- PO3: Students developed their Communication skills.
- PO4: Ethical values are inculcated among the students.
- PO5: Students are introdused to Fundamentals of educations and teaching learning.
- PO6: Students are introduced to teaching skills and lesson planning.
- PO7: students develop their teaching aptitude.
- PO8: Students are introduced to Child Psychology and Education Philosophy
- PO9: Students are introduced to School management, guidance, Curriculum planning, library science environment education.
- PO10: Students are introduced to the different teaching and pedagogical skills.
-

The Program outcomes of Master of Education are as follows:

- PO1: Students received knowledge of the application of basic skills necessary for analysis of programs in education, research, history of education, teacher education, guidance and counselling etc.
- PO2: Understanding of the students is improved of Research and Statistics.
- PO3: Students developed their attitude towords internship anf field work.
- PO4: Students develop their critical,logical, reasoning thinking.
- PO5: Students develop their interest in sustainable development, evnironmental awareness, management and organization in education

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

170

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	[View File](#)
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[SSS is collected and analysed but not uploaded on website](#)

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NIL

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

4

File Description	Documents
Report of the event	[View File](#)
Any additional information	[View File](#)
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

`00`

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	**No File Uploaded**

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

`00`

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	**No File Uploaded**

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

- **On 5 june 2021 Environment day was celebrated . an online activity was conducted due to COVID-19 lockdown. Tree Plantation was done on this occasion. Students were asked to plant a tree at their home or near by in community.**
- **An online poem and declamation activity was conducted on World day for health and safety and work on 28/4/2021. students present their views on World health and salfety day at work**
- **An online quiz competetion were conducted on Honestyday on 30/04/2021. This activity was done via google form. the link of the quiz was share din differnt whatsapp groups and students send their responces through google form.**

- **Online Health Awareness Activity was conducted through Googlemeet on World Atheletic Day. students and teachers and their parents did the besic physical excercies to boost the immunity.**
- **International creativity day was celebrated on 27 May 2021. Students showd their creativity by decoratingsaled, clay modeling, drawing and painting, inerior decoration, poem writing, singing, palying musical instrumentetc.**
- **Anti Drug Abuse day was celebrated on june 26, 2021 was celebrated with the colaboration of Red ribbon club Hoshiarpur. Poster making and slogan writing competetion was held to stop and awarenessto the community about the Drugs.**

File Description	Documents
Paste link for additional information	http://gnce.ac.in/activities-2021/
Upload any additional information	**No File Uploaded**

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

00

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	**No File Uploaded**
e-copy of the award letters	**No File Uploaded**

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

11

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

11

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

5

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

08

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<u>View File</u>

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Guru Nanak College Of education Dalewal has a well-developed high-tech campus. It is equipped with modern facilities and learning resources to achieve academic excellence according to its vision and strategic objectives The College has adequate physical and academic facilities required as per University Grant Commission guidelines to run the B.Ed, M.Ed programs. The infrastructure facilities and learning resources are categorized as library, laboratories, computer centre, class room teaching, events, meetings and conferences. Support facilities include hostels, canteens, convocation hall, seminar halls and committee rooms. Besides the building, the college has spacious playground for sports activities. The college has cultivated an atmosphere providing the importance to Extra Curricular and support services. A spacious garden with pavements and pavers in the campus is developed for students' service. 'Eco-Friendly Open Class Room' is an initiative to provide the importance of Nature in the process of teaching and learning, cultivated in the campus. Other utilities including safe drinking water, restrooms and power generators are also available at campus. Below have a glance on other utilites:

Classrooms: college encompasses sufficient number of well-furnished, well ventilated, spacious classrooms equipped with LCD projectors for conducting theory classes.

Technology Enabled learning facility: The College has ICT Classrooms where the provision of Multimedia learning, Wi-Fi connectivity and internet access is given.

Seminar Hall/Multipurpose hall: The College has multipurpose seminar halls. These halls are regularly used for conducting national / international seminars at the college. The students are promoted for active involvement in paper presentations, group discussions, etc.

Laboratories: college has well equipped labs for each teaching subject Psychology lab, Computer lab, Language lab, Social Science lab, Mathematics lab, Science lab, Art and craft lab, ET lab, Music lab, Physical lab etc. Laboratories are one of the characteristic features of education at all levels. Allowing students to actually engage in doing rather than being passive observer. Hands on learning happens in the laboratories

Tutorial rooms: Separate tutorial rooms are there in the college campus for tutorial lecture, doubt clarification and special remedial classes for weak and needy students.

Wi-Fi: The entire campus is Wi-Fi enabled with 24/7 internet facilities to the students and staff. Internet facility is available in whole campus including labs, classrooms, library, offices of all Departments and hostels.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://gnce.ac.in/wp-content/uploads/2022/05/campus-pics-pdf_compressed-2-1.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college, with its compulsory Core Courses and the continuous evaluation scheme, integrates sports, cultural activities and extra-curricular activities as essential components. This is done not only for participation but also for assessment of students. It has adequate facilities for sports, games and cultural activities. The college has large playground with provision for multiple games, such as, Athletics, Cricket, Volleyball, Basketball and Kho-kho. All faculties have well-equipped assembly

halls for organizing annual functions and cultural events. Major cultural events are organized at the multipurpose Hall National Independence Day and Republic Day are celebrated in the Institute by unfurling the national flag followed by a guard of honor of the Chief Guest by NCC students, an impressive march past of students of all faculties on the beats of the students' band and organization of athletic events.. Students are specially trained for participation in Zonal and Inter-Zonal Youth Festivals competitions organized by the Punjab Universities; college has excelled at these events by winning prizes and awards in individual and group events. To conduct cultural activities in the college, there is a cultural committee. This committee organizes many cultural programs including literacy events. Some interesting programs by the committee are debate, fancy dress, hair-dressing, rangoli, painting, mehandi, quiz, model and poster making, essay writing, slogan writing, sangeet and drama preparation,giddha, Bhangra, skit, bhand etc.

Music Club;- Guru Nanak College believes in the development of the students as a whole, and strives to provide a climate that nurtures the holistic development of our students, an environment that is trusting and spontaneous; and encourages flexibility, celebration, and recognition. This is achieved through cultural clubs like Music Club which covers a wide range of instruments like Guitar, Tabla, and Harmonium, along with the various forms of classical and non-classical music.

Dance Club: College understands that energy in young individuals is meant to be high and they need to be rhythmized as per trends and patterns. Almost all students seek active participation in this club and learn dance and practice dance which are available through speakers and music system. This club is completely seen and taken care of by students. With this many cultural events keep happening in college and in college events. Our college has modern Gyms for boys' and girls' students and staff usage. Our students have won Medals and Prizes in various competitions organized Inter-Zonal and National level participation and have brought many laurels to the college.

Some of the faculty members serve as instructor of Yoga. The yoga training was intended to provide hands-on exposure of diversified yogic practices and meditation strategies for equipping future teachers with essential competencies and for developing sound mental health. Amidst increasing distractions and stress of modern life, the training was perceived by students to be of immense help in ensuring better psychological well-being and

evolving optimally in their role as students and also as future teachers. Special classes on self-defense are organized specially for female students.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	http://gnce.ac.in/wp-content/uploads/2022/05/campus-pics-pdf_compressed-2-1.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

5

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

5

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	http://gnce.ac.in/wp-content/uploads/2022/05/Criteria-3-ICT-facilities.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

34,52,370

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library has been operating sense 2003. The library covers the total area of 68*28 feet including stack area. Users are available to navigate the library using an automated system. Around 15000 printed books available at the library as 32 peer-reviewed journals are listed on the UGC. Furthermore the library offers 25000 e-books as well as access to over 17000 online journals through database such as DelNETand N-list. We also have around 1900 reference books including Encyclopaedias and dictionaries.Besides service and Research books. Competetiveexamination books are also a part of the library. The library also offers a book Bank service to the needy students. The library has friction books and non fiction books for the students entertainment. It also contains thesisand doctral dissertations for higher Learning. It offers wireless internet access and provide hard copies of back volume journals for research purposes.The library supports audio video and multimedia AIDS for the full potential of its use and it also has a printer and photo state machine.

The Library has adopted BIBLIOSOFT library management software for automating the operations.

All books in the library are arrenged in almirahs and selves by their Dewey Decimal Classification (DDC) number.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

23,668 INR

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

as there was corona virus disease and this Due to COVID-19, Library was not accessed by the students as there was online teaching.

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

College uses Information and Communication Technology (ICT) in education to support, enhance, and optimize the delivery of education.

ICT Toolsused by the InstituteICT Tools

1.Projectors- Projectors are available in different classrooms,seminar room ,multipurpose hall.

2.Desktop and Laptops- Desktop and Laptops are arranged at Computer Lab and ET lab , library, Clerk officeand Principal office.

3.Printers- They are installed at Computer Lab, clerk office and library and other prominent places.

4.Photocopier machine- Photocopier machine is available at Library for the students.

5.Scanners- Multifunction printers are available at clerk office, library and principal office.

6.Seminar Rooms- The institutions has a seminar hall equipped with all digital facilities.

7.Online Classes: Online classes were conducted during Covid 19 through Zoom, Google Meet and Google Classroom.

Use of ICT by Faculty

A. PowerPoint presentations- Faculties are encouraged to use powerpoint presentations in their teaching by using LCD's and projectors. They are also equipped by online search engines and websites to prepare effective presentations.

B. Seminar Room- Seminar room is digitally equipped where guest lectures, expert talks and various competitions are regularly organized for students

C. Online quiz- During Covid teachersused to prepare online quiz for students on different occasions with the help of GOOGLE FORMS.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	http://gnce.ac.in/wp-content/uploads/2022/05/Criteria-3-ICT-facilities.pdf

4.3.2 - Number of Computers

34

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution	**C.10 - 30MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

34,52,370

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College has a well-defined policy and system in place for the maintenance and utilization of all its physical and academic facilities.

Classroom management: Classroom being the most primary and important work space, it is managed with proper systems and procedures as recommended by the Management and the University. It is followed keeping in mind the modern teaching learning environment. The classrooms are well equipped with all modern technology like the smart boards, mike systems, and other technologies for better and effective teaching. Stock list of assets of Class room property, cleaning and maintenance are done on a regular basis, Annual Maintenance Contract (AMC)of all the modern teaching technology, proper reporting system about repairs and replacements are the basic attributes of classroom management. This also includes the asset management that forms the core in the working of the college.

Laboratory: - As the College has Teaching of Science subject, the Laboratory policy forms the core in the working of the institution. While the Laboratory has several instruments and equipment, Locations of laboratory safety showers, eyewash stations, and fire extinguishers help to assure protective measures to minimize the causalities. General Instructions to students regarding the safe and secure usage while in the laboratory are displayed in each lab.

Library: - Library for overall smooth functioning of the library, it is divided into following five main sections and each section has its unique identity and with defined standard procedures the library works effectively and serves its patrons for information requirements. Acquisition/ Processing Section, Circulation Section, Serial Section, Reference Section Generally, the norms

conform to the institutional policies and the policies of the parent body. Yearly statistics for utilization of library resources helps in collection development policy of the library. Withdrawal of books and other reading material which is not useful for current references is done on a regular basis.

Sports:-The Sports committee looks after maintaining the sports ground and sports equipment. Committee organizes various indoor and outdoor sports competitions for students at intra and intercollegiate level. For holistic development, students are encouraged to participate in the competitions. Coaches for events where there is good student representation are appointed with the permission of the Management and the Principal. The celebration of the International Yoga Day has become a regular affair and many students and staff participates in the same.

Computers: - Maintenance of computers (Hardware and Software), updating software related to administrative and overall maintenance of campus infrastructure. Annual maintenance contracts for computers, copier machines, software, Fire extinguisher, garden, security are in place. Policy is developed to maintain a balanced student and computer ratio, so that all students will be benefited for academic purposes.

An external housekeeping service looks after cleanliness on the campus. Website is maintained and updated with the help of external professionals. Policy is developed to keep parents informed about student's attendance via mobile messages assuring safety of the students. The well-defined purchase policy developed by the Management Purchase Committee looks after all the purchases in the college. Institution follows all safety and security norms as required for an educational institution and makes optimal use of all security mechanisms. Safety of girls is specially handled and appropriate measures are taken to make the campus safe for students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

11

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

44

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**B. 3 of the above**

File Description	Documents
Link to institutional website	http://gnce.ac.in/activities-2021/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

UGC NET and CTET/PSTET Coaching was provided by the college

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

170

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	E. None of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

13

File Description	Documents
Self-attested list of students placed	[View File](#)
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

11

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	[View File](#)

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

15

File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

37

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

IN GURU NANAK COLLEGE OF EDUCATION a student council functional in our institution and it is fully committed to the smooth functioning and development of the institution. The student council has a full freedom to develop leadership by organizing and carrying out various activities as wall magazine and heritage functions, martyrdom day, trip and tours etc. and services. This council plans the events that contribute to community welfare. All thesections and classeshave democratically elected their representatives from students. These representatives are collectively called the students counsil.The student council is

highly dedicated and stabilizes all the issues with the help their mentors. There is a feedback system in which time to time students have given the full freedom to give their feedback on curriculum, faculty and institution. That feedback is analyzed further and suitable remedies are provided to the students thereafter. The representatives work with the collaborations of class incharges and principal. All the events and functions are organized with the help of this counsil.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

23

File Description	Documents
Report of the event	<u>View File</u>
Upload any additional information	<u>View File</u>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<u>View File</u>

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Till the Present day our college have not registered Alumni Association but college Alumni Association running in very effective way yearly. Institution always keepin touch with alimni through phone calls, messages, and whatsapp groups. Till date Alumni is not contributing in terms of funds but our alimni contribute to college in admissions, cooperations in youth

festivals training.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)   E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Guru Nanak College of Education Dalewal has the vision for excellence in academics and integrity of character and aim to develop a scientific temperament for a caring, impartial and inclusive society, with its mission to create and facilitate an environment for knowledge, research, skill, selfreliance and humanitarianism that propels the young to build a caring and sharing society is seen in its governance. Its high morals and values are reflected in its policy of welcoming staff as well as students from all strata of society. Our institution facilitates learning through appropriate skills and methodologies so as to render selfless service to the community.

The Management always encourages the involvement of the staff in the quality assurance, enhancement and developmental activities of the College. The Management leads the Principal and staff, towards the fulfillment of the stated mission. The Management / Governing Council meet twice a year for discussion, policy making and its implementation based on feedback received from Principal. The Management has been proactive in extending all guidance, support and cooperation after the outbreak of the COVID-19 pandemic. Webinars on various relevant issues have been encouraged and promoted by the Management. Management has also provided support of infrastructure for online teaching.

The College ensures decentralized and participatory governance. It emphasises on collaborative administration by incorporating all its stakeholders. The Management enlists the talents of the staff in shouldering various administrative responsibilities and appoints them as officials that include Principal, Vice Principal, IQAC Co-ordinator, Controller of Examinations, Superintendent of Examinations, Heads of various Departments, Office Superitendent and Coordinator of various cells and incharges of classes.

Students also participate in the governance of the Institution through effective representation through Class representatives and other committees. The Class representatives acts as an interface between the administration and the students in curricular and extracurricular endeavours responsibly.

File Description	Documents
Paste link for additional information	http://gnce.ac.in/
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Our Institute promotes and practices decentralization in all academic and administrative activities, it has various academic and administrative committees to monitor, plan and execute smooth functioning of the Institute.

Administrative Decentralization:

The Management along with the Principal and other Faculty are responsible for planning and policy development, institutional budget, academic and research growth of the institute and other extension and co-curricularactivities. College Development Committeecomprising of representatives of management, principal, students' representatives, faculty, staff members, and alumniis formed to deal with development plan of the college regarding academic, administrative and infrastructural growth and to enable college for addition of curricular, co-curricular and extra-curricular activities. The management of Finance and budget is the responsiblity of account section of the college.

The Principal consolidates requirements of all the institute and

forwards it to the management for approval. The sanctioned budget from the management is received by the institute.The Principal gives directives to the conveners of all the clubs and committeesfor the smooth functioning of all the activities. Class incharges and Conveners of all clubs work together for the upliftment of institute. all curricular and co-curricular activities arearrenged and managed by the faculty with co-ordination and collaboration of Students and the reports are submitted to principal and the management.

Academic Decentralization:

There are different committees with well-defined functions that give academic and administrative leadership to the institution. A committee comprising of administrative staff and faculty members. TheseCommittees areresponsible for holistic development of the college and to recommend on the enhancement of student facilities, students' life and experiences at the Institute. Its responsibilities are

- Prepare the Academic Calendar before starting of the semester with the approval of the Principal.
- Track the Syllabus completion of Theory/Lab for all the departments.
- To exercise general supervision over the academic work of the institution and to give direction regarding methods of instruction, evaluation, and improvements in academic standards.
- To make arrangementsfor the conduct of examinations in conformity with the University directives from time to time.
- To maintain proper standards of academic records. Namelyhandbook, course file content as per the university requirements / regularity authority etc.
- To take active measures for improvement of standards of teaching, research and training.
- To consider the recommendations of the sub-committees and discuss the issues/ developments at least once in a month.
- To discuss and review the co/extracurricular activities of the college.
- Maintaining discipline in the campus.
- Maintain the Minutes of the Meeting.
- Promote research work in institute
- Organizing Conferences/ Workshops celebration of all national and international days

- **prepare students for youth festivals, youth trainig camps and also for other competetions.**

Anti-Ragging, Grivience Redressal and Discipline Committees take care of healthy, enjoyable and disciplined culture in the institute. It comprises of the Principal, Senior Faculty members and student representatives.

Various academic committees like library committee, Time table committee, Attendance Monitoring Committeeetctake care ofday-to-dayacademic functioning of the Institute.

File Description	Documents
Paste link for additional information	http://gnce.ac.in/wp-content/uploads/2022/05/ORGANOGRAM-OF-THE-INSTITUTION.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The College Management believes in setting up perspective plans for excellence in academic and infrastructural development. This is drawn in the form of long term and short term goals in different aspects of college functioning. These perspective plans are reflected in the annual action plans and these are decided by IQAC finally approved by principal academic core committee and governing council. Augmentation and renovation of infrastructure, and increase in library resources with financial assistance from management are ensured.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Administration is a cooperative efforts of Trust, Governing Body, Principal, Faculty (teaching and Non-Teaching) and students with the support and cooperation of all stakeholders for the pursuit of the common objectives. Apex body of the institution is Trust, Governing Body work for the development of the institution with timely discussion with the Trust and Principal. Principal works independently in the institution with the guidance and requisite discussion with the Trust and Governing Body. Working process contributes to the objectives,Vision and Mission of the institution which is fully decentralized and going through the interaction and timely discussion between the Principal, Vice-Principal, IQAC, Academic Core Committee, Teaching and Non-Teaching Faculty, Coordinators, Committees, Cells and Club in-charges, Student Council, Supporting Staff and all the stakeholders. all trhe decisions are taken by management with the consultation of principal and vice principal and then it further implimented in the institution with the co-ordination and planning of teachinf and non teaching staff.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	http://gnce.ac.in/wp-content/uploads/2022/05/ORGANOGRAM-OF-THE-INSTITUTION.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	E. None of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Guru Nanak College of Education Has thewelfare schemes forthe employees to keep their motivation level high and to increase the quality of institute. The welfare schemes available for the teaching faculty are as follows:

- Employees Provident Fund
- Monthly Casual Leaves with pay
- Loan Facilities to Regular Faculty.
- Medical Leave for Regular Faculty
- Annual Increment
- Maternity leave with pay
- Provision of leave with pay for PHD course Work
- Provision of Duty Leave for Seminars
- Honor to in charges of the activities for their best organization
- WIFI facility for conducting online classes and attending different seminars, workshop, etc through online mode

The institution provides welfare schemes to the Non Teaching and Class 4 employees to keep their motivation level high. The welfare schemes available for the non teaching faculty are as follows:

Loan Facilities.

Contribution of Employment Provident Fund.

Token money and Gifts during Festival.

Tea is provided to class 4 Employees

Medical Leace with pay

Maternity Leave with pay

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

`No Offline Seminars and Conferences were organized in this year due to COVID-19 Lockdownn`

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

4

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	[View File](#)
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	[View File](#)

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

09

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Our Institute strictly follows the UGC and NCTE and PANJAB UNIVERSITY CHANDIGARH Regulations on Minimum Qualifications for Appointment of Teachers and other Academic Staff in Colleges and Measures for the Maintenance of Standards in Higher Education.

The performance of each employee is assessed annually after completion of one year of service. The objective is not only to objectively evaluate the performance as per established norms, but also to identify potential aspects for improvement that can eventually lead to further progress and growth of the employee.

Under the internal performance appraisal system, the Principal monitors and evaluates the performance of all its staff and communicates the areas of improvement or the overall performance annually or as per requirement. The students at the end of their course give feedback about all the teachers subject wise. Online feedback is also obtained from all students time to time. All these are scrutinized and assessed by the Principal. The Principal further communicates the outcome with the staff members in a completely confidential manner. The IQAC, also reviews Administrative and Academic progress so as to review the performance of all the faculty and office administration.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution's accounts are audited regularly. Thereare two types of audit system of the account, one is internal and external. The college has an inbuilt system of the internal audit of the accounts. Management and principal conduct the internal auditsand external audit is done by charted accountant. Management and Principal look after each and every bill of the expenditure In case of any discrepancy found at any level, It is rectified immediately. All the records of the accounts are properly maintained and updated frequently by the college and account sectionwith the proper supervision of management.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

NIL

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	**No File Uploaded**

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The major and dominentsources of funds for the institution are student's fees, bank loans, university funds for various activities, funds from society and promoters. At the beginning of every financial year, the requirements of college office, library and various cells and committees are submitted to the management with the consultation of principal and then meeting of IQAC is held and decision for funds utilization is taken, budget is prepared and presented before the academic core committee and funds are disbursed accordingly. University funds are used for conducting youth festivals, seminars and faculty development programmes and examinations. Funds are received for smooth conduct of examinations and accounts are submitted as per norms. Other funds in the form of donations are utilized for the development of the institution. Account section of the institution maintains all records of income and expenditure to ensure financial transparency. All accounts of funds received and spent are externally audited by the charted accountant.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC frames an action plan at the begining of academic session and ensures its proper implementation for overall development of the students. Quality assurance strategies and best practices to be institutionalized are discussed in the IQAC meetings and

decisions taken are communicated to the staff by the Principal. there are some best practices of IQAC in year 2020-21:

Extention Lecture: An Online Extension lecture was organized by IQAC in September 2020 on the topic Mahatama Gandhi and his educational Philosophy. the speaker in the extension lecture was Dr. Harmeet kaur Principal Shri Guru Gobind singh College of Education Begpur kamlooh.

Celebration of International Mother Tongue day : 21 Feb 2021 was celebrated as International Mother Tongue day in which Heritage quiz was organized.

FDP: Two Faculty Development Program were organized by Guru Nanak College of Education dalewal in May 2021 and July 2021

Poem Writing Competition:Inter college poem writing competetion was organized on 12 June 2021 on the occasion of WORLD DAY AGAINST CHILD LABOUR on theme STOP CHILD LABOUR.

Tree Plantation: IQAC with the collaboration of Eco club and Red Ribbon Club organized a tree plantation campaign on the occasion of world environment day on 5 June 2021.

File Description	Documents
Paste link for additional information	http://gnce.ac.in/wp-content/uploads/2022/05/quality-ass-st-6.5.1-pics_compressed.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The College has undergone the 2nd cycle of accreditation in 2017. Review of the various processes has been based mainly on their Peer Team Reports. IQAC, through discussions and recommendations, identifies need of improvement towards teaching-learning and prepares a plan of action for upcoming session. The incremental improvement in quality is identified, and lacunae, if any, are addressed by IQAC, the college administration and Management./ The incremental improvement is as follows:

Infrastructure: Due to the recomendations of peer team there is increase in infrastructure of the college to ensure quality education and administration.

Increase ICT Facilities: computers,Projectors, scanners , printers and Projectors screensare increased during last 5 years

Increase in Concessions and freeships : institution hase increased fee consessions and free education scheme for poor studesnts

Sports and co-curricular activities: the cultural, literary and sports activies are increased during previous years

Library Books: - Library books are also increased steadily to help the student in their academic growth.

Placements: - Placements are also ensured by the placement cell from the last years to help the students in their future adjustment.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	[View File](#)
Upload any additional information	[View File](#)
Upload details of Quality assurance initiatives of the institution (Data Template)	**No File Uploaded**

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our institution has been adhering to the idea of gender equality by giving equal consideration to the girl students with respect to their identity and personality to be expressed on equal footing. Our college is committed to educating and following the idea of gender sensitization among the students as their prime duty and part of constitutional obligation. Every year governments provide various scholarships for the betterment of girl students. Our college constitutes a women Cell an anti-ragging cell to create awareness among the students to assert their rights and to educate them about women empowerment. These cells on various occasions conduct various programs and activities for the students to popularize the idea of gender sensitization and empowerment. We display posters and other circulars from the government consisting of warnings and information about stringent measures against women harassment and ragging. Anti-sexual harassment cell has been taking special care about the girl students and trying to support in terms of instilling confidence among them while they face any types of problems within the campus or outside the campus. Our principal and concerned head of the Cells even take their parents in to confidence while taking any kind of problems faced by the girls. This made the girls seek admissions in large numbers to our college. We conduct orientation programs for the newly admitted students for various courses and gender sensitization was one of the agendas to be included in the program to educate the students on these issues when they enter the campus to pursue their degree. The aim of the institution is to make them aware of gender equality and empowerment in a broader sense. The student

Guidance & counselling center has been working under the guidance of senior women faculty to take up informal counselling of students to keep them psychologically strong and confident enough to overcome any types of depression they face in life. We have a student welfare officer where the students are given representation to voice their problems and are given proper suggestions and solutions. We have maintained a complaint box in the College incase if they are hesitant to come up openly. Through these means the College is able to take necessary measures to maintain cleanliness in the campus including the washrooms. The discipline committee of the College looks after the disciplinary matters, especially protecting the girls students from all kinds of harassment and ensuring their privacy. Our institution provide scholarships and fee concessions for single girl child. Following are some activities which are conducted for gender quality and women empowerment:

Celebration of international Women day

Celebration of International Mother's Day

Teej Celebration

Lohri Celebration of Great Emphasis on girl Child

Training of yoga and sports to Girl Students

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://gnce.ac.in/wp-content/uploads/2022/05/gender-equality-7.1.1_compressed.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ | B. Any 3 of the above

power efficient equipment	

File Description	Documents
Geo tagged Photographs	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The functioning of the college exerts negligible stress on environment. Our college students and Staff arranged different programmes to take protect our environment and initiated to reduce the generation of wastes. Waste-Management is the most challenging factor in our modern civilization. Over population, High population density is very challenging factors, on the other hand, we have getting some resource reutilization. Proper Waste management means to keep up clean and healthy environment.

1. Solid Waste: Solid waste is produced through regular activities includes paper, glass, food residue and packaging material, regular different useless material, wood, metals, leather, cardboard etc. we get duly thrown into appropriate bins which later are emptied by the proper waste disposal area in our college campus. Which is later are empty by the garbage collection van. Our institute already a plastic free campus and it is encourages all of students and staff both also.

2. Liquid Waste: Liquid Waste is mostly generated in our college by:

I) Sewage Waste II) Hostel And Canteen Waste

Liquid waste is generated during food preparation and washing of cooking utensils from the Canteen and Hostel. Liquid waste from the Hostel and college Washrooms is safely Well-maintained by underground drainage system and it Disposed off big underground chamber which shuck naturally in soil that influence to make recharge ground water. The RO waste water is used for watering the plants.

3. There is no E-Waste in the institution.

4. As this college is an education college so, there is

noHazardous chemicals and radioactive waste in the institution.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	http://gnce.ac.in/wp-content/uploads/2022/05/pics-pdf-7.1.3_compressed.pdf
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of Bicycles/ Battery powered vehicles** 3. **Pedestrian Friendly pathways** 4. **Ban on use of Plastic** 5. **landscaping with trees and plants**	**B. Any 3 of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**E. None of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution believes in equality of all cultures and traditions as is evident from the fact that students belonging to different caste, religion, regions are studying without any discrimination. Though the institution has diverse socio-cultural background and different linguistic, we do not have any intolerance towards cultural, regional, linguistic, communal socio economic and other diversities. The College is a minority institution aiming at providing affordable and quality education to all strata of the society in line with its Vision, Mission and Objectives. These are reflected in the College Prospectus and Website. Presence of staff as well as students from varied geographical areas, religions makes the environment inclusive and tolerant towards cultural, regional, linguistic, communal, socio economic and other diversities. On the socio-economic front, the College, through institutional scholarships, provides monetary assistance and ensures that economically backward students are not deprived of education due to financial constraints. National Unity Day is celebrated every year to address contemporary issues related to unity in which students and teachers present their views on Unity and inclusion. All the National festivals are celebrated in the college. all the birth anniversaries of Shaheed Bhagat Singh, Mahatama Gandhi, Swami Dayanand, Swami Vivekananda, Sikh Gurus are celebrated in our College. Our College also Participate in Panjab University Zonal and Interzonal YOUTH AND HERITAGE FESTIVALwithout any discrimination of culture, religion etc. Our college participate in various programmes related to social issues organized by other colleges. Our College organize Social Awareness Rallies on Social Issues every year. Our Post Graduation Students Conduct Research work and for this they collect data from different schools and colleges.The students of our institution organize cultural programme depicting State and National culture.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution sensitizes the students and the employees to the constitutional obligations about values, rights, duties and responsibilities and constantly works upon to nurture them as better citizens of the country through various curricular and extra-curricular activities. The college curriculum is framed with courses like Introduction to Constitution of India, sustainable development, global peace, value and ethics education, gender and society, Sociological basec of education, philosophical basec of education,Educational thoughts of different thinkers , Ethics andHuman Rights and Applied Philosophy as a small step to inculcate constitutional obligations among the students. All the National and international days are celebrated in the college related to values and ethics. Republic day, Voters Day, Unity day, Youth day, Children Day, Teachers Day, Indipendance Day, are celebrated in the college. Birth anniversories of all the Sikh Gurus and Birth Anniversories of Shaheed Bhagat singh, Mahatama gandhi, Swami Dayanand, Swami Vivekananda, and other great personalities are celebrated at college.The institution encourages participation of students in Sports and Games, Swachta Abhiyan, Cultural activities, Theatre Activities, Literary activities, art&craft Activitiesat college level, Zonal level, University levelto strengthen nationwide bond and relation.Ethical Values, rights, duties and responsibilities of citizens are some of the topics that are enlisted in Elocution/ Debates activities, Poster making themes, Poem recitation and Creative writing themes. Some of the regularly conducted activities are Voter Awareness campaign, Voter'sDay oath taking, Swachhata Abhiyan, Fitness activities, Yoga and games, compulsory exposure for students to work with various empanelled NGOs, tree plantation, blood donations drives, etc. Also, as mandated by various statutes and laws, there are various other committees like Library Committee, Placement Committee, etc. for looking into the issues of students and employees promptly. Further, being an academic institute our

main focus in on sensitizing our students to become mature and responsible citizens of India. Their course curriculum includes Constitutional Articles which are mandatory to read for all students. The growing importance attached to ethics and sustainability has now become increasingly pertinent for the managers to share the same values. . Due to outbreak of Covid- 19 it was not possible to organize all the activities, but some of these the events were organized following Covid norms.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**No File Uploaded**
Any other relevant information	[View File](#)

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	C. Any 2 of the above

File Description	Documents
Code of ethics policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

In our institution various national and international

commemorative days are observed and celebrated. Speeches by Students, Staff and Principal on National festivals- Independence and Republic Day and reading of the preamble to the Constitution recapitulate and enhance National pride. There are also many cultural events including Poem recitation, singing, Speeches, dance, skits and songs which reflect our national pride and pave way for introspection and realization of our obligation towards the nation. Other commemorative days such as Women's day , Teachers' Day,Birth day of Shaheed Bhagat Singh, Gandhi Jayanti , Children's Day, Youth Day, Voter's day, Republic dayetc. During the Lockdown of COVID-19 All the days are celebrated by doing online activities.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice of the Institution

1. Title of the Practice: Faculty Development Program

FACULTY DEVELOPMENT PROGRAMME. An online FDP was organized on dated 15 to 29 May 2021 on the topic. "Statistical Analysis Using R- Programming". By Indian Teacher Education Committee in collaboration with Guru Nanak College of Education Dalewal.

Objectives of the Program:

- To provide training to teachers and students about Statistical Analysis
- To Provide training about R-Programming
- To provide Knowledge about Research analysis and report writing
- To make the teachers and students familiar with the research analysis and R-Programming

IMPLIMENTATION:- Online Faculty Development Program was organized in the month of may 2021. In this online FDP of 15 days Mr. Raju Chaudhary Associate Professor, Department of Statistical, Mr. Hitesh Solanki, Scientist (ICS) and Mr. Prag shah, Associate Professor Department of statistics were invited. On the invitation day of FDP Dr. Jyoti Gupta welcome all guests, on day Dr. R.D Chaudhary gave Introduction to R- Programming and R Studio. Total sessions set for FDP were 15 in number where invited eminent personalities, provided valuable, useful and excellent information on different themes as Data Structure and Data types in R by Mr. Hitesh Solanki, Importing Data and Data Handling by Dr. R.D Chaudhari, Data visualization in R by Mr.Hitesh Solanki, Working with R Function in and summary measure by Dr. R.D Chaudhary, Apply family functions in R by Dr. P.B Shah, Basics of Statistics by Dr.PB Shah, Parametric Test using R Part I by Dr.P.B Shah, Parametric Test using R Part II by Dr. P.B Shah, Analysis Variance (Anova)using R Part I by Dr. R.D Chaudhary, Analysis Variance(Anova) using R PartII by Dr. R.D Chaudhary, Non Parametric Hypothesis Testing using R Part I by Dr.R.D Chaudhary, Non Parametric Hypothesis Testing using R Part II by Dr. R.D Chaudhary Simple Linear Regression using R by Dr.P.B Shah, multiple Linear Regression using R by Dr. P.B Shah. At the end Ms. Neelam Raju organizer of FDP gave vote of thanks to the dignitaries e-certificates were awarded to all the participants. Thus whose FDP was one of the successful and knowledgeable events for students, faculty and scholars.

Evidence of the Success: This Faculty development program was organized with the view of giving training of Data Analysis Through R-programming. This FDP was completed successfully. More than 50 Teachers and post Graduation students attended it from different colleges. E- Certificates were provided to all the participants

2. Title of the practice: Inter-college Poem writing Competition

ONLINE INTER COLLEGE POEM WRITING COMPETITION. An Online inter college poem writing competition on "World Day against Child Labor". Theme selected for competition was "Stop Child Labor". Mr. Iqbalpreet singh convener co- curricular activity and literary club and other members of committee were given responsibility to organize the programme.

Objectives of the Program:

- To aware people About Child labour

- To Aware the society to Stop Child Labour
- To Draw out the poem writing skills of Students
- To make the students aware about child Labour in their surroundings

Implementation of the Program: An online inter college poem writing competition was organized by Literacy Club in collaboration with IQAC on World Day Against child labor on dated 12 June 2021. The theme selected for competition was "Stop child labor". Google form was generated to invite the entries from all the colleges of Punjab. Rules and regulation were sent to all the Colleges situated in Punjab. Organizing Committee member, Mr. Iqbalpreet singh and Ms. Priya Devi, Organized the whole programme and invited entries from all colleges in poem in all three languages. That is Punjabi,Hindi and English. Winners were announced seperately in hindi, punjabi and english medium.Dr. R.SToki(Professor in English) Mr. Neeraj Kataria(Professor in Hindi) Mr. Deepak Bhatia(Lecturar Punjabi) were appointed as judges for the competition. Students who scored 1st, 2nd, 3rd position were awarded with the e- certificates. e-Certificates were also given to all the participants.

Evidence of the Program: The poem writing competition was organized to make the society aware about child labour and also to polish the creative writing skills of the students. In this competition 45 Students From different colleges ware participated. they sent their self written poems on the given theme and they all were awarded with e-certificates.

File Description	Documents
Best practices in the Institutional web site	[View File]()
Any other relevant information	[View File]()

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Title of the Practice: Green and Clean Environment

According to the current situation of the world, Green and fresh environmenthas become the most important thing in the daily life and everyone wants to maintain the greenery for the fresh air

because it is good for health. Planting trees and plants in our surroundings is the best way to reduce pollution and making environment clean and green.thus the institution has a ritual to plant the trees on Environment day, earth day, Orientation day of new class and on other occations.

Goals :

- To promote the greenery in the environment.
- To develop nurturing nature among the individuals. T
- To develop a sense of responsibility for making environment fresh
- To raise awareness of caring the nature.
- To do a selfless investment for the future.
- To develop responsibility among students for the environment.

Context: We used to grow the trees and plants on the important occasions. we instruct our students to plant the trees in surroundings and also the staff ananagement grows the olants in college campus and at the residence places. we also promote the students with gardening craft to take the initiatives to plant the more plants.

The Practice: Plants are a sign of greenry, freshnessand protectors of the environment and Earth. It is a gesture that shows your trust the person with the responsibility of a plant. Our institution is a teacher education institute, where various curricular and co- curricular activities take place. Whether it may be orientation program, Environment day, earth day etc. when our management and students plan the trees. Planting a plant also mean is that we are telling nature is so beautiful and important for our life and save the plants and care of them to maintain a green environment.

File Description	Documents
Appropriate web in the Institutional website	[View File](#)
Any other relevant information	[View File](#)

7.3.2 - Plan of action for the next academic year

- The future plans of Action for next Academic year is:

- To further Strengthen the ICT
- To have more linkage with other institutions for researcha nd training purpose.
- Conducting programmes and Extension lectures to encourage and support students in profession and research.
- Conducting more co-curricular activities to provide a platform to display their creativity and talent.
- More participation in youth festivals and other competetions and will take more positions
- Conducting student focused academic, creative and skills development activities
- The institution plans to focus more on research and Development in the next Academic year by increasing the publications of faculty and also motivating students community to write research papers.
- Development of E-Content.
- More university merits positions.
- Technology equipped infrastructure.
- More Faculty Development Programme.
- Organize national and international seminars.
- Addition of text books, reference books, new journals and ebooks in the library.