



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		GURU NANAK COLLEGE OF EDUCATION
Name of the head of the Institution		Dr. Vidhi Bhalla
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		08725002737
Mobile no.		8725002701
Registered Email		gnce03@rediffmail.com
Alternate Email		sgdnet@gmail.com
Address		Village Dalewal P.O. Haryana
City/Town		Hoshiarpur
State/UT		Punjab
Pincode		144208
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	Self financed
Name of the IQAC co-ordinator/Director	Ms. Neelam Raju
Phone no/Alternate Phone no.	08725002737
Mobile no.	8146866887
Registered Email	gnce03@rediffmail.com
Alternate Email	sgndet@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://gnce.ac.in/wp-content/uploads/2021/09/AQAR-2017-18-GNCE.pdf
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4. Whether Academic Calendar prepared during the year

Yes

if yes, whether it is uploaded in the institutional website:
Weblink :

<http://gnce.ac.in/wp-content/uploads/2022/04/Academic-Calendar-2018-19-new.pdf>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
2	A	3.14	2017	30-Oct-2017	30-Oct-2022

6. Date of Establishment of IQAC

04-Jun-2008

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Extension Lecture	27-Apr-2019 1	135
Group Discussion By	09-Mar-2019	350

Experts	1	
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
N.A	N.A	N.A	2019 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
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Upload latest notification of formation of IQAC	View Link
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10. Number of IQAC meetings held during the year :	2
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The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
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Upload the minutes of meeting and action taken report	View Uploaded File
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11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
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12. Significant contributions made by IQAC during the current year(maximum five bullets)

Extension Lecture Group Discussion Health Awareness Lecture

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
? Prepare Comprehensive Academic Calendar ? Extension Lectures by Experts ? Organization of Curricular and CoCurricular Activities ? Create new and update existing Teaching	? The Academic Calendar was followed completely ? Three Extension Lectures by External Experts Conducted ? 23 Activities Organized ? Several new PPT Lectures prepared ? 31 Students availed

Learning Class room Resources ? Planning for Special Coaching Classes for PTET/CTET etc. ? To organize Educational Tour	Coaching ? One Day Educational Tour was Organized
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14. Whether AQAR was placed before statutory body ?	Yes
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Name of Statutory Body	Meeting Date
Management	13-Dec-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
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Date of Visit	29-May-2018
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16. Whether institutional data submitted to AISHE:	Yes
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Year of Submission	2019
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Date of Submission	12-Feb-2019
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17. Does the Institution have Management Information System ?	Yes
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If yes, give a brief description and a list of modules currently operational (maximum 500 words)	Management Review Meetings Feedback Analysis Placement/Career Service Support
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Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

We strictly follow Panjab University to run the syllabi of curriculum and also the guidelines of UGC and NCTE for the effective functioning of institute. Principal of the institute distribute work load among faculty members. we use different techniques and tools to make teaching and learning more effective.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
N.A	N.A	Nil	0	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	N.A	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	N.A	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Interior Decoration	02/04/2018	23
candle Making	02/05/2018	29
Gardening	07/06/2018	96
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEEd	school internship	157
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Feedback taken from students, Teachers, Parents, Alumni and stakeholders on regular interval. Feedback from different Schools to assess Practical Teaching Skills. Feedback from Employers for assessment of Employability of students trained in current curriculum. IQAC Club members analyses the feedback.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	Education	200	180	157
MEd	Education	50	20	13

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	157	13	25	8	1

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
32	30	5	3	1	5

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The institute has an integrated mentoring system where the faculty members act as a link between the students and the institution and perform the following functions. The in charges of various cells along with their other faculty members act as a mentor and monitor different activities of the students. They co-ordinates with the parents regarding the progress of the students. They help the students at the time of their difficulty and solve their problems. The students get access to a support system during the crucial stages of their academic and intellectual development. The academic committee of the institute discusses the mentoring related issues and upgrade the system if necessary.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
170	32	1:5

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
35	32	3	0	2

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
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2018	Dr.Vidhi Bhalla	Principal(in-charge)	Bheeshm National Award Bhesam Award from recognised body
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BEd	1123	1	09/09/2018	06/12/2018
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

- Seating arrangements and invigilators listed for every Internal Examination • Availability of prescribed pattern based Question papers in internal examinations • Topic wise question bank are provided for all subjects. • Monitoring the improvement in learning of slow learner and encouraging the advanced learners by reviewing their performance in exams • Result review meetings

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Institution having academic calendar as per schedule for implementations of curricular, co-curricular and extra curricular activities as prescribed by Panjab University. From the beginning of academic session the academic calendar is prepared and same is uploaded on college website and displayed on notice boards and at strategic locations. Only the head of the institution can incorporate minor changes in academic calendar which She may deem fit considering the unforeseen circumstances. The tentative Schedule of All Examinations is given in academic calendar, but it is implemented as per Panjab university notifications.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://gnce.ac.in/wp-content/uploads/2022/04/outcomes-2018-19.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
1123	BEd	Education	157	157	100
1101	MEd	Education	13	13	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the

questionnaire) (results and details be provided as weblink)

<http://gnce.ac.in/wp-content/uploads/2022/05/stu-sat-sur-2018-19-1.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	N.A	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Group Discussion on Writing Research Proposal	Research Cell	21/11/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
N.A	N.A	N.A	Nil	N.A
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
N.A	N.A	N.A	N.A	N.A	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
N.A	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Education	5	0
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Education	16

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
N.A	N.A	N.A	Null	0	N.A	0
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
N.A	N.A	N.A	Null	0	0	N.A
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	0	15	0	5
Attended/Seminars/Workshops	0	0	0	5
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Eye Donation Awareness Lecture	Eye Donation Association hoshiarpur	18	160
Voter Awareness Campaign	Election Commission Punjab	16	250
Yoga Exercises on Yoga day	Sports Club	16	90
Nukkar Natak and Declamation on Environment Day	Red Ribbon Club hoshiarpur	18	190
Tree Plantation On environment Day	Eco Club	18	190
Swachh Bharat Abhiyan	NSS Club	4	180
Social Awareness rally on Communal harmony	Peace Club	8	198

Declamation Competetion on Women day	Women Cell	17	225
Group Talk on the Problems of Youth	Punjabi Vikaas Manch haryana	18	300
Extension Lecture on Statistical Analysis	IQAC	7	25
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
N.A	N.A	N.A	0
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Awareness Rally	Peace Club	Social Awareness rally on Communal harmony	8	198
My Vote My Right	Election Commission Punjab	Voter Awareness Campaign	16	250
Physical Fitness	Sports Club	Yoga Exercises on Yoga day	16	90
Awareness about Environment	Red Ribbon Club hoshiarpur	Nukkar Natak and Declamation on Environment Day	18	190
Tree Plantation	Eco Club	Tree Plantation On environment Day	18	190
Swachh Bharat Abhiyan	NSS Club	Cleanliness of College campus and surroundings	4	180
Declamation competetion	Women Cell	Declamation Competetion on Women day	17	225
Discussion	Punjabi Vikaas Manch haryana	Group Talk on the Problems of Youth	18	300
Donate Your Eyes	Eye Donation Association	Eye Donation Awareness	18	160

	hoshiarpur	Lecture		
International Mother Tongue day	Literary Club	Cultural and Traditional activities	20	325
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Extension Lecture	300	Management	1
Environmental Awareness Nukkar natak	255	Management	1
Annual Sports meet	500	Management	2
Jhalak 2019 (Cultural Activities)	500	Management	2
Voter AwareNess Campaign	250	Management	1
Eye Donation Awareness campaign	300	Eye Donation Association Hoshiarpur	1
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
List is Attached	Attached	Attached	Nil	Nil	Nil
Permanent	Internship	Govt Sen School Bassi Wazid	01/08/2018	30/11/2018	6
Temporary	Internship	Govt Sen Sec School Januari	01/08/2018	30/11/2018	6
Permanent	Internship	SGGS Public School Behphur Kamlooh	01/08/2018	30/11/2018	15
Permanent	Internship	Mai Bhagwati Girls High School	01/08/2018	30/11/2018	14

Permanent	Internship	Kallar Khalsa Sen Sec School Haryana	01/08/2018	30/11/2018	14
Permanent	Internship	HDN Sen Sec School Haryana	01/08/2018	30/11/2018	14

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Donal J Ross Enterprises Ltd. Ontario Canada	09/10/2018	Bio-Gas Facilities In India	3
H.D.N Sr. Sec School Haryana	05/11/2018	Internship and Sharing Resources	3
Shri Guru Gobind Singh School Begpur Kamlooh	12/10/2018	Internship and Sharing Resources	3
S G G S College of Edu. Begpur Kamlooh	04/10/2018	Sharing Resources	5
Bharat Vikas Parishad Mukerian	10/10/2018	Sharing Resources	3
St. Soldier Devine Public school Hoshairpur	16/10/2018	Internship and Sharing Resources	3
List is Attached	Nil	List is Attached	Nil

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
550000	511791

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with Wi-Fi OR LAN	Newly Added
Seminar halls with ICT facilities	Newly Added
Campus Area	Existing
Laboratories	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Bibliosoft	Fully	3.1	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	13184	1969812	199	82482	13383	2052294
Reference Books	756	400094	36	42563	792	442657
CD & Video	117	12400	10	1500	127	13900
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nil
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	47	36	20	0	0	3	3	0	5
Added	2	0	0	0	0	0	2	0	0
Total	49	36	20	0	0	3	5	0	5

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

20 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
nil	nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
200000	174753	550000	511791

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Procedures and policies for maintaining and utilizing physical, academic and support facilities The college ensures optimal allocation and utilization of the available financial resources for maintenance and upkeep of different facilities by holding regular meetings of various committees constituted for this purpose and using the grants received the college as per the requirements in the interest of students. Laboratory- Record of maintenance account is maintained by lab technicians and supervised by subject faculties of the concerned departments. Other measures to maintain laboratories are as follows: The calibration, repairing and maintenance of sophisticated lab equipment are done by the technicians of related owner enterprises and record of maintenance is maintained by teachers and instructors and supervised by principal. Classrooms- College has sufficient classrooms according to requirements of classes. all the classrooms are well maintained and well ventilated. The college development fund is utilized for maintenance and minor repair of furniture and other electrical equipment. With the help of the two full time sweepers cleanliness of class rooms is maintained. They are well equipped with modern tools of cleaning such as mops, gloves and vacuum cleaner. Students as well as faculty can convey their problems which are resolved within a set time frame. Students are sensitized regarding cleanliness and motivated for energy conservation by careful use of electricity in classrooms. Library- The requirement and list of books is taken from the concerned departments and principal is involved in the process. The finalized list of required books is duly approved and signed by the Principal. Every year in the beginning of session, students are motivated to register themselves in library, library card is issued. Provision of suggestion box is also available. Their continuous feedback helps a lot in introducing new ideas regarding library enrichment. To ensure return of books, 'no dues' from the library is mandatory for students before appearing in exam. The record of visitors and movement register on daily basis is maintained. Sports: Each academic year seeks fresh enrolment of students for indoor/outdoor tournaments. Practices for indoor/outdoor tournaments are held in the mornings/evenings respectively. Sports equipment purchase is done as per the requirements. All the details of the team's financial aspects are recorded. ICT-related services: For ICT maintenance technical personnel is appointed on campus and to manage ICT a system administrator is appointed. A periodic check of all the devices and maintenance of software is carried out as and when the need arises. If the system requires any repairs, a maintenance slip is filled and given to the office. The technical personnel does the needful. Other facilities Periodical servicing of facilities like Water filters, A.C.s, Fire extinguishers, LCDs, etc. are done as per the academic calendar. All classrooms washroom upkeep is regularly carried out by special supporting staff, the supervision of which is done by the committee in charge. Regular building maintenance is carried out at periodic intervals.

<http://gnce.ac.in/wp-content/uploads/2022/04/procedure-and-policy-2018-19.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	list attached	35	1200000
Financial Support			

from Other Sources			
a) National	Nil	0	0
b) International	Nil	0	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Personal counselling	11/09/2019	50	1
Remedial Coaching	14/03/2019	142	2
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	List is Attached	35	0	22	15
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
7	7	3

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
list attached	150	5	list attached	150	27
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	76	B.Ed	Education	list attached	M.A/M.Sc/M.Ed
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Environment Day Tree Plantation	Institution Level	335
Women Day Celebration	Institution Level	16
Social Awareness rally (Communal Harmony)	Institution Level	300
Marathon Race	Institution Level	290
Diwali Celebration	Institution Level	250
Republic day celebration	Institution Level	310
Annual sports meet	Institution Level	330
Yoga Day	Institution Level	310
Eye Donation Awareness camp	Institution Level	290
Voter Awareness rally	Institution Level	330
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Nil	Nil	Nil	Nil	Nil	Nil
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

GNCE has a very active and dynamic student council. Institute organize many activities under different committees. The objective of the student council is to promote close and cordial relationship between students and teachers. Social service and social relief activities are organized to promote social harmony among all the students.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

yes the institute has a Alumni Association. The Alumni Associations remains active every year and has successfully conducted the annual alumni meet. Alumni helps for college development.

5.4.2 – No. of enrolled Alumni:

104

5.4.3 – Alumni contribution during the year (in Rupees) :

10000

5.4.4 – Meetings/activities organized by Alumni Association :

02 meetings are held with alumni association every year in which different activities are decided to conduct in the institute .Activities such as social events include organizing class reunions. During the event Alumni get chance to compete with each other as well as current students.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution has a practice of participative management. The college provides the better opportunity to all the participating in the decision making process, the college administrative and academic structure is in a manner to make the decision by participative arrangement. Charirman is the administrative head and principal is academic head, followed by vice principal, teaching and non teachinf staff . The college follows all such norms laid down by the Government of Punjab and The Panjab Uni. CHD and UGC in Academic and administrative Aspects. Institution focuses keen on decentralization by intending equal opportunity (equal role to participate is the functioning of the Institution management comprises of management committee, college governing council and each committee has been provided with specific functions cater to the needs of institution for the ongoing progress and development of the Institution. Management committee takes case of infrastructure facilities which fulfil the quality and the required needs of the higher education bodies to reach the set goals or bench -marks of the Institution. It also extends all the amenities for the teaching and non-teaching faculty and students. College Governing Council takes care of financial management and the implementation of facilities for the institution with the cries to upgrade the standard of amenities which supports effectively the teaching learning and research aspects. It guides and articulates the available resources and provides freehand to the head of the Institution to carry out the activities in order to reach the expected maximum standard in turn to motivate the teaching and non teaching faculty to work according to the goal set. Teacher guardian committee is available in college taking care of students from first year of student's admission. The Principal, Heads of the departments, teaching and non teaching faculty along with student union members, class student representatives together concentrate on fostering the progress of institution by sharing the responsibilities and participate growth of institution and to act according to the aims and objectives of the Institution.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Research and Development	<ul style="list-style-type: none">• Provision of computer and wi-fi facility for the students for Research

	purpose
Library, ICT and Physical Infrastructure / Instrumentation	<ul style="list-style-type: none"> • Enhancement of Library Resources • Teaching through Smart Classrooms
Industry Interaction / Collaboration	<ul style="list-style-type: none"> • more collaborations with other institutions and NGOs for quality enhancement and personal development
Admission of Students	<ul style="list-style-type: none"> • Online Inquiries are Received for admissions • Online Registrations facility for Admissions
Teaching and Learning	<ul style="list-style-type: none"> • Teaching in Smart Classrooms • Wi-Fi facility for self learning

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	Online information about College and courses
Student Admission and Support	<ul style="list-style-type: none"> • Online Admission Inquiry through Portal • Counselling to new comers • Online Registration • Online Admission Process
Examination	<ul style="list-style-type: none"> • subject-wise course plans and question bank
Finance and Accounts	<ul style="list-style-type: none"> • Provision for Online submission of Fees for the students by Using Online Transactions.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nil	list is attached	List is attached	List is attached	Nil
2019	Neelam raju	National seminar	N.A	500
2019	Iqbalpreet singh	National seminar	N.A	500
2019	Gurjit Singh	National seminar	N.A	500
2019	Maninderjeet kaur	National seminar	N.A	500
2019	Priya	National seminar	N.A	500
2019	neeru bala	National seminar	N.A	500
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Extension Lecture on Statistic 1 Analysis	Extension Lecture on Statistic 1 Analysis	27/04/2019	27/04/2019	18	Nil
2019	Local Seminar	Different platforms of Online learning	13/08/2019	13/08/2019	24	3
2019	Extension lecture	NPE 2020	21/03/2019	21/03/2019	24	3
2019	state Seminar	State seminar	30/01/2019	30/01/2019	22	3

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Extension Lecture on Statistical Analysis	18	27/04/2019	27/04/2019	1
State Seminar	24	30/01/2019	30/01/2019	1
Extension Lecture on NPE 2020	24	21/03/2019	21/03/2019	1
Local Level seminar Different platforms of online learning	24	13/08/2019	13/08/2019	1

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
2	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
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<ul style="list-style-type: none"> •PF •Provisions and facilities for professional growth • Annual increments •Transport Facility 	<ul style="list-style-type: none"> • PF • Conveyance • Provisions and facilities for professional growth • Transport Facility 	<ul style="list-style-type: none"> • Fee Concessions for economically weaker • Fee concessions for parentless students • Fee Concessions for Fatherless students • Fee Concessions for girl child • Fee Concessions for Siblings • Full Fee Concessions for Needy Students
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6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institution conducts internal and external audits regularly. It has a full-time Treasurer and Accounts Department since inception to ensure maintenance of annual accounts and audits. 1. The following agencies conduct regular financial audit in the Institute: External Audit: External Audit is conducted by the following: (a) CAG through Auditor General (AG) (b) Chartered Accountant of the Institute Internal Audit: Internal Audit is conducted by an Internal Auditor. 2. AG, conducts statutory audit covering all financial and accounting activities of the Institute. This includes scrutiny of the following: (a) all receipts from fee, donations, grants, contributions, interest earned and returns on investments (b) all payments to staff, vendors, contractors, students and other service providers. 3. All observations/objections of AG are communicated through their report. These objections are examined by separate committees of the institute consisting of Assistant Registrar (Accounts), Internal Auditor, concerned Head of the Department and any other member nominated by the Director. Draft report is submitted to Treasurer and Director, (if necessary) for finalizing compliance report of the Institute. AG's audit for the previous years have been completed and replies have been submitted to their satisfaction. It is pointed out that no serious objection/irregularity is outstanding. No Draft Para has ever been issued against the Institute by AG. 4. Chartered Accountant of the Institute conducts regular accounts audit and certifies its Annual Financial Statements. 5. Work of Internal Audit of the Institute has been entrusted to the Internal Auditor of the Institute.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
N.A	0	N.A
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Panjab University Chandigarh	Yes	College Management

Administrative	Yes	Panjab University Chandigarh	Yes	College Management
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6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Parent- Teacher meeting to discuss about Quality improvements of Institution
 2. Suggestions regarding academic and administrative reforms are heartily welcomed and implemented
 3. Parents are always extent their supportive hands
 4. Regular parent -teacher meet to discuss about the educational progress of the students

6.5.3 – Development programmes for support staff (at least three)

To improve the quality college authority support the staff in following ways-
 1. Refresher course and orientation course
 2. Research orientated publication and seminar
 3. Self study Programs
 4. Group discussions

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Teachers are encouraged to engaged them selves in various research oriented activities.
 2. Students are engaged in more Artistic and creative activities.
 3. Whole administrative process has been Computerized.
 4. More advanced ways for teaching and learning

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	Yes

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Extension lecture on Statistical Analysis	27/04/2019	27/04/2019	27/04/2019	50
2019	State Seminar	30/01/2019	30/01/2019	30/01/2019	320
2019	Locaal Level Seminar on Different platforms of Online learning	13/08/2019	13/08/2019	13/08/2019	225
2019	Extension Lecture on NPE 2020	21/03/2019	21/03/2019	21/03/2019	300

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the

year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Declamation Competition on Women Empowerment	08/03/2019	08/03/2019	14	2
Awareness Rally on Save Girl Child and Educate Girl Child	23/11/2018	23/11/2018	160	25

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
• Tree Plantation on Environment Day • Swachh Bharat Abhiyan • Environmental Awareness Natak

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nil
Special skill development for differently abled students	Yes	Nil
Rest Rooms	Yes	Nil
Ramp/Rails	Yes	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
Nil	Nil	Nil	Nil	Nil	Nil	N.A	Nil
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
law under the purview	13/05/2019	keep in mind institution mission.know and follow the law.work hard and be responsible.Any king of violence is strictly prohibited.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Social Awareness rally on Communal harmony	23/11/2018	23/11/2018	198
Cleanliness of College campus and surroundings Under Swachh Bharat Abhiyan	05/10/2018	05/10/2018	180
Declamation Competetion on Women day	08/03/2019	08/03/2019	225
Tree Plantation On environment Day	05/06/2019	05/06/2019	190
Voter Awareness Campaign	02/04/2019	02/04/2019	250

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

College campus cleaning on 5 Nov 2018 Environmental awareness Nukkar Natak 5 JUNE 2020 Tree Plantation on Environment Day 5 June 2019 Cleanliness of College Surroundings by NSS Club Nov. 2018

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practices a) Communication Skills and Resource Development Programme To upgrade the teacher education program a unique concept of communication Skills and Resource Development Programme has been incorporated into the college curriculum. 'Communication Skills and Resource Development Programme' has been introduced by the institution for the development of global competencies among the students and the institute provides a conducive environment. Training in ICT skills is provided, modules related to various domains of knowledge are prepared using ICT. Other modules covered under this program are- Soft Skill development • Effective communication Skills • Interpersonal Skill • Resume Writing • Mock Interviews • Continuous and Comprehensive Evaluation • Development of Teaching aids • Effective use of Teaching aids The communication Skills and Resource Development Programme has been introduced to increase employability skills and overall personality development of the students. It caters to the need and demands of both advanced learners as well as Slow Learners. b) Organization of Morning Assembly by mentor groups Morning assembly is organized on the daily basis in the Assembly hall of the college where students recite prayers, discuss current news, thoughts, and talks on various societal and current. All the national and international days are celebrated in the morning assembly. The institution tries its best to inculcate the moral and spiritual values among the student teachers through morning assembly. It is compulsory for every student teacher to participate in the morning Assembly • Emphasis on Indian Value System through morning assembly, clubs societies, and curricular activities • Morning Assembly by each mentor group (starts with religious prayer, then 2-3 speeches by students, news, thought of the day, important facts, stories, PowerPoint presentations, a teacher's address ends with National Anthem, all students attend in college uniform. In the morning assembly, videos and presentations related to diversity are highlighted. On the national and international important day's celebration skits, Plays, poems, declamations, songs, ppt presentations etc. activities are included in the

normal morning assembly routine All the mentors in charge prepare a cumulative record profile of the students to keep a track of their development. c) Concessions in Fess to the economically weaker students The institution has the provision to help the poor and needy students by giving concessions according to the needs of the students and also observing the financial conditions of the family of students.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://gnce.ac.in/wp-content/uploads/2022/04/Best-Practices-2018-19.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Institutional distinctiveness The college Motto, "Aspire, Act and Achieve" clearly reflects its goals and mission. The college has achieved many milestones in academic, cultural, sports and professional activities Management and Faculty provide tremendous emotional support to students. Since more than 70 of the students are females, Woman centered mentoring is in place for all students. At times of personal and family bereavement faculty visit homes and provide unstinted support. Faculty interacts with parents whenever required. Timely intervention is carried out when faculty feels students may be in danger or unstable in any way. Needy students, or those with unstable homes are provided hostel facility at reduced rates or even free. Days of National importance are celebrated with prayer, talks and student activities. Teachers follow trilingual mode of instruction for the benefit of students. • The faculty practices diversity of instruction by using varied methods of teaching styles as required in different situations. • The diversity of instruction is ensured through varied classroom techniques, use of electronic gadgets in classroom teaching, use of digital learning methods and materials, Online open source learning programmes, Micro learning modules, case studies and writings, discussion forums, quiz makers, peer reviewed assignments etc. • Students are given instructions for practical and field work by optimum utilization of technologically well-equipped laboratories i.e. ET Laboratory, language Laboratory and Computer Laboratory, Social Science Laboratory, mathematics Laboratory. • The students are encouraged to adopt these technologies in their practice teaching sessions, student seminars and presentations. • The institution has introduced the concept of simulated learning / peer learning/ micro learning. • In addition the staff also engages in E-Content development. • Broadband with the unlimited internet connection • Computerized library with e-resources • College website with updates • Enrollment in Delnet • Language lab • Develop power point presentations Student grievances regarding evaluation and results are addressed promptly. The college conducts various activities to ensure student centric learning environment. Curriculum enrichment is ensured through outreach and extension programmes in which faculty and students participate. Field trips, inter-departmental activities and programs organized with collaborative support from organizations of national repute provide invaluable national and even international exposure to our rural students. At seminars, workshops and conferences, students are given key leadership roles. Sensitivity to the environment and eco consciousness is fostered on our campus in every activity that is pursued. Faculty and Management in the College believe that their true role is the transformation of raw human resource into professionally skilled and socially responsible teachers.

Provide the weblink of the institution

<http://gnce.ac.in/wp-content/uploads/2022/04/distinctiveness-2018-19.pdf>

8.Future Plans of Actions for Next Academic Year

More Research work under Research cell Organization of various seminars, workshops and faculty development program. Initiatives to be taken in accordance with Swachh Bharat Abhiyan. Purchase of new books for the enrichment of the knowledge of the library users. Efforts for requirements for upgradation and improvement of the institution.